

October 20, 2017

LORENZO C. DRAPETE

Director- Budget and Management Bureau for Good Governance
Department of Budget and Management
General Solano St., San Miguel, Manila

Dear Director Drapete:

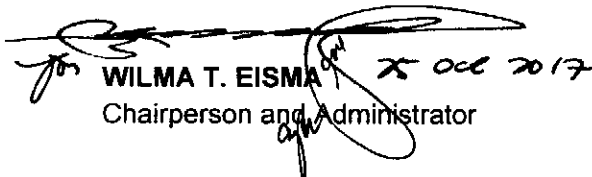
We submit herewith the Budget and Financial Accountability Reports (BFAR) of Subic Bay Metropolitan Authority (SBMA) for the 3rd Quarter of 2017 as follows:

1. BAR NO.1 – Quarterly Physical Report of Operation
2. FAR NO.1 – Statement of Appropriations, Allotments, Obligations, Disbursements and Balances
3. FAR NO.1-A – Statement of Appropriations, Allotments, Obligations, Disbursements and Balances by Object of Expenditures
4. FAR NO.1-B – List of Allotments and Sub-Allotments
5. FAR NO.2 – Statement of Approved Budget, Utilizations, Disbursements and Balances
6. FAR NO.2-A – Statement of Approved Budget, Utilizations, Disbursements and Balances by Object of Expenditures
7. FAR NO.4 –Monthly Report of Disbursements for July, August and September 2017
8. FAR NO.5 –Quarterly Report of Revenue and Other Receipts

We hope you find the submission in order, for clarification, please call/ email Ms. Editha L. Marzal at (047) 252-4459/ elmarzal@sbma.com or Mr. Jerome A. Mascardo at (047) 252-4512/ jamascardo@sbma.com.

Thank you very much.

Very truly yours,



WILMA T. EISMA
Chairperson and Administrator



	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account


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QUARTERLY PHYSICAL REPORT OF OPERATION
As of September 30, 2017

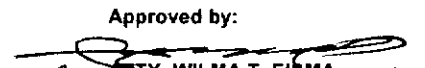
Department : _____
 Agency : **SUBIC BAY METROPOLITAN AUTHORITY**
 Operating Unit : _____
 Organization Code (UACS) : _____

	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars	UACS CODE	Physical Targets					Physical Accomplishments					Variance as of _____	Remarks
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total		
1	2	3	4	5	6	7=(3+4+5+6)	8	9	10	11	12=(8+9+10+11)	13	14
Part B													
Major Programs/Projects						N/A					N/A		
KRA No. 1 - Anti-Corruption, Transparent, Accountable and Participatory Governance													
Program Budgeting: Education Program													
MPP													
Target 1													
Target 2													
...													
Other Major Programs and Projects													
PAP													
Target 1													
Target 2													
...													
...continue down to the last PAP													
...continue down to the last Program Budgeting													
...continue down to the last KRA													

Prepared By: 
JEROME A. MASCARDO
 Division Chief III
 Date: October 20, 2017

In coordination with: 
EDITHA LIM-MARZAL
 Head, Financial Planning and Budget Department
 Date: October 20, 2017

Approved by: 
ATTY. WILMA T. EISMA
 Chairperson and Administrator
 Date: October 20, 2017

	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations

	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations

Particulars	UACS CODE	Appropriations (in Thousand pesos)			Allotments (in Thousand pesos)					Current Year Obligations (in Thousand pesos)					Current Year Disbursements (in Thousand pesos)					Balances (in Thousand pesos)				
		Authorized Appropriation	Adjustments (Transfer (To)/From, Realignment)	Adjusted Appropriations	Allotments Received	Adjustments (Withdrawal, Realignment)	Transfer To	Transfer From	Adjusted Total Allotments	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	Unreleased Appropriations	Unobligated Allotment	Unpaid Obligations (15-20) = (23+24)		
										Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31		Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31				Due and Demandable	Not Yet Due and Demandable	
1	2	3	4	5=(3+4)	6	7	8	9	10=[(6+(-)-7)-8+9]	11	12	13	14	15=(11+12+13+14)	16	17	18	19	20=(16+17+18+19)	21=(5-10)	22=(10-15)	23	24	
CO																								
Sub-Total, Automatic Appropriations																								
PS																								
MOOE																								
Fin Exp.(if applicable)																								
CO																								
III. Special Purpose Fund (Please specify)																								
MPBF-PS	1 01																							
PGF-PS (Pansion Benefits)	1 01																							
Sub-Total, Special Purpose Fund																								
PS																								
MOOE																								
Fin Exp (if applicable)																								
CO																								
GRAND TOTAL		2,149,744	0	2,149,744	2,149,744	0	0	0	2,149,744	1,010,714	197,558	135,080	0	1,343,352	1,010,714	197,558	135,080	0	1,343,352	0	806,392	0	0	
PS																								
MOOE		2,092,559	0	2,092,559	2,092,559	0	0	0	2,092,559	1,010,714	197,558	135,080	0	1,343,352	1,010,714	197,558	135,080	0	1,343,352	0	749,207	0	0	
Fin Exp (if applicable)																								
CO		57,185	0	57,185	57,185	0	0	0	57,185	0	0	0	0	0	0	0	0	0	0	0	57,185	0	0	
Recapitulation by MFO:																								
MFO 1																								
MFO 2																								
...continue down to the last MFO																								
OF WHICH:																								
Major Programs/Projects																								
KRA No. 1 - Anti-Corruption, Transparent, Accountable and Participatory Governance																								
Program Budgeting: MPP																								
Other Major Programs and Projects and monitored by the President through PMS																								
PAP																								
...continue down to the last PAP																								
...continue down to the last Program Budgeting																								
...continue down to the last KRA																								
Certified Correct:																								
Editha Lim-Marzal																								
Head, Financial Planning & Budget Dept.																								
Date: October 20, 2017																								
Certified Correct:																								
Emilia A. Canonizado																								
Head, Accounting Department																								
Date: October 20, 2017																								
Recommending Approval:																								
Antonietta P. Sanqui																								
Deputy Administrator for Finance																								
Date: October 20, 2017																								
Approved By:																								
Atty. Wilma T. Eisma																								
Chairperson and Administrator																								
Date: October 20, 2017																								

(In Thousand Pesos)

	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations

[illegible]

SUMMARY OF APPROPRIATIONS, ALLOTMENTS, OBLIGATIONS, DISBURSEMENTS AND BALANCES BY OBJECT OF EXPENDITURES
As of the Quarter Ending September 30, 2017

(In Thousand Pesos)

Department :
 Agency : **SUBIC BAY METROPOLITAN AUTHORITY (SBMA)**
 Operating Unit :
 Organization Code (UACS) :
 Funding Source Code (as clustered) : **101**
 (e.g. Old Fund Code: 101,102, 151)

	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations

Particulars	UACS CODE	Appropriations			Allotments					Current Year Obligations					Current Year Disbursements					Balances			
		Authorized Appropriation	Adjustments (Transfer To/From, Realignment)	Adjusted Appropriations	Allotments Received	Adjustments (Withdrawal, Realignment)	Transfer To	Transfer From	Adjusted Total Allotments	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	Unreleased Appropriations	Unobligated Allotment	Unpaid Obligations (15-20) = (23+24)	
										Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31		Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31				Due and Demandable	Not Yet Due and Demandable
1	2	3	4	5=(3+4)	6	7	8	9	10=[{(6+(-)7)-8+9}]	11	12	13	14	15=(11+12+13+14)	16	17	18	19	20=(16+17+18+19)	21=(5-10)	22=(10-15)	23	24
Interest Expenses Interest Paid to Non Residents Interest Paid to Residents other than General Government Interest Paid to other General Government Units Continue down to the last object of expenditure...																							
Capital Outlays		57,185	0	57,185	57,185	0	0	0	57,185	0	0	0	0	0	0	0	0	0	0	0	57,185	0	0
Property, Plant and Equipment Outlay																							
Buildings and Other Structures Outlay																							
Buildings	50604040 00	0		0					0														
School Buildings	50604040 01								0														
Hospitals and Health Centers	50604040 02								0														
Markets	50604040 03								0														
Machinery and Equipment Outlay	50604050 00	57,185	0	57,185	57,185	0	0	0	57,185	0	0	0	0	0	0	0	0	0	0	0	57,185	0	0
Machinery	50604050 01								0	0				0	0				0	0	0	0	0
Office Equipment	50604050 02								0	0				0	0				0	0	0	0	0
Information and Communication Technology Equipment	50604050 03								0	0				0	0				0	0	0	0	0
Electronics and Communication Equipment	50604050 04	57,185	0	57,185	57,185				57,185	0	0			0	0				0	0	57,185	0	0
(sample object of expenditure only) Continue down to the last object of expenditure...																							
B. AUTOMATIC APPROPRIATIONS																							
Retirement and Life Insurance Premium																							
Specify allotment class/object of expenditures																							
Customs Duties and Taxes																							
Specify allotment class/object of expenditures																							
Continue down to the last object of expenditure...																							
C. SPECIAL PURPOSE FUNDS																							
Miscellaneous Personnel Benefits Fund																							
Specify allotment class/object of expenditures																							
Pension and Gratuity Fund																							
Specify allotment class/object of expenditures																							
Continue down to the last object of expenditure...																							
GRAND TOTAL		2,149,744	0	2,149,744	2,149,744	0	0	0	2,149,744	1,010,714	197,558	135,080	0	1,343,352	1,010,714	197,558	135,080	0	1,343,352	0	806,392	0	0

Certified Correct:

EDITHA LIM MARZAL
 Head, Financial Planning and Budget Department
 Date: October 20, 2017

Certified Correct:

EMILIA S. CANONIZADO
 Chief Accountant
 Date: October 20, 2017

Recommending Approval:

ANTONIETTA P. SANQUI
 Deputy Administrator for Finance
 Date: October 20, 2017

Approved By:

ATTY. WILMA T. EISMA
 Chairperson and Administrator
 Date: October 20, 2017

List of Allotments and Sub-Allotments
As of the quarter ending September 30, 2017

Department : _____
 Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)
 Operating Unit : _____
 Organization Code (UACS) : _____
 Funding Source Code (as clustered) : 101
 (e.g. Old Fund Code: 101,102, 151)

	Current Year Appropriations
	Continuing Appropriations
	Supplemental Appropriations

No.	Allotments / Sub-Allotments		Funding Source		Allotments / Sub-Allotments received from COs / ROs				Sub-Allotment to Regions/Operating Units				Total Allotments / Net of Sub-allotments			
	Number	Date	Description	UACS Code	PS	MOOE	CO	Total	PS	MOOE	CO	Total	PS	MOOE	CO	Total
1	2	3	4	5	6	7	8	9=(6+7+8)	10	11	12	13=(10+11+12)	14 = (6+10)	15 = (7+11)	16 = (8 + 12)	17=(14+15+16)
A. Allotments received from DBM																
1	Comprehensive Release per Annex A and A-1 of NBC No. 551		Agency Specific Budget	1 01 101												
2	GARO No. 2014-1 (RLIP)		RLIP	1 04 102												
3																
4	SARO (MPBF) - HHIC			1 01 406		0		0					0	0	0	0
5	SARO (Ecozone Development)					0		0					0	0	0	0
6																
7																
8																
9																
10																
11																
12																
13																
14																
15																
	Sub-total															
B. Sub-allotments received from Central Office/Regional Office																
1																
2																
3																
4																
5																
6																
	Sub-Total															
	Total Allotments															

Summary by Funding Source Code:																
Agency Specific Budget	1 01 101															
RLIP	1 04 102															
MPBF	1 01 406															

Certified Correct:

EDITHA L. MARZAL
 Head, Financial Planning and Budget Department
 Date: October 20, 2017

List of Allotments and Sub-Allotments
As of the quarter ending September 30, 2017

Department : _____
 Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)
 Operating Unit : _____
 Organization Code (UACS) : _____
 Funding Source Code (as clustered) : 101
 (e.g. Old Fund Code: 101,102, 151)

	Current Year Appropriations
	Continuing Appropriations
	Supplemental Appropriations

No.	Allotments / Sub-Allotments		Funding Source		Allotments / Sub-Allotments received from COs / ROs				Sub-Allotment to Regions/Operating Units				Total Allotments / Net of Sub-allotments			
	Number	Date	Description	UACS Code	PS	MOOE	CO	Total	PS	MOOE	CO	Total	PS	MOOE	CO	Total
1	2	3	4	5	6	7	8	9=(6+7+8)	10	11	12	13=(10+11+12)	14 = (6+10)	15 = (7+11)	16 = (8 + 12)	17=(14+15+16)

INSTRUCTIONS:

- The list of Allotments and Sub-Allotments shall be prepared to support the quarterly SAAODB per FAR No. 1.
- Columns 1 to 17 shall reflect the following information:
 - Column 1 - sequential numbering to determine how many obligational authorities were received / issued.
 - Columns 2 and 3 - Assigned allotment / Sub-allotment numbers and the date of issuance.
 - Columns 4 and 5 - the source of the current year allotments/ sub-allotments - Agency specific budget, Special Purpose Funds, Automatic Appropriations i.e., RLIP, SAGF, etc. and the corresponding Funding Source Code.
 - Columns 6 to 8 - the amount of Allotments and Sub-Allotments transferred from Central Office / Regional Offices under each allotment class should tally with the amount reflected in Column 9 of FAR Nos. 1 and 1-A.
 - Column 9 - sum of columns 6, 7 and 8.
 - Columns 10 to 12 - the amount of Sub-Allotments transferred to Regional Offices / Operating Units. Total transfers to other OUs under each allotment class should tally with the amount reflected in Column 8 of FAR Nos. 1 and 1-A.
 - Column 13 - sum of columns 10, 11 and 12.
 - Columns 14 to 17 - total of columns 9 and 13 by allotment class.


[illegible]


STATEMENT OF APPROVED BUDGET, UTILIZATIONS, DISBURSEMENTS AND BALANCES
As of the Quarter Ending September 30,2017


(In Thousand Pesos)


Department : _____
 Agency : **SUBIC BAY METROPOLITAN AUTHORITY (SBMA)**
 Operating Unit : _____
 Organization Code (UACS) : _____
 Funding Source Code (as clustered) : **101**
 (e.g. Old Fund Code: 101,102, 151)

Particulars	UACS CODE	Approved Budget			Budget Utilization					Disbursements					BALANCES		
		Approved Budgeted Revenue	Adjustments (Additions, Reductions, Realignment)	Adjusted Budgeted Revenue	1st Quarter Ending March 31	2nd Quarter Ending June 30	3rd Quarter Ending Sept. 30	4th Quarter Ending Dec. 31	Total	1st Quarter Ending March 31	2nd Quarter Ending June 30	3rd Quarter Ending Sept. 30	4th Quarter Ending Dec. 31	Total	Unutilized Budget	Unpaid Utilizations (10-15) = (17+18)	
																Due and Demandable / Accounts Payable	Not Yet Due and Demandable
	2	3	4	5=[3+(-)4]	6	7	8	9	10=(6+7+8+9)	11	12	13	14	15=(11+12+13+14)	16=(5-10)	17	18
...continue down to the last PAP																	
...continue down to the last Program Budgeting																	
...continue down to the last KRA																	

Certified Correct:

EDITHA LIM-MARZAL
 Head, Financial Planning and Budget Department
 Date: October 20, 2017

Certified Correct:

EMILIA S. CANONIZADO
 Chief Accountant
 Date: October 20, 2017

Recommending Approval:

ANTONIETA P. SANQUI
 Deputy Administrator for Finance
 Date: October 20, 2017

Approved By:

ATTY. WILMA T. EISMA
 Chairperson and Administrator
 Date: October 20, 2017

SUMMARY OF APPROVED BUDGET, UTILIZATIONS, DISBURSEMENTS AND BALANCES BY OBJECT OF EXPENDITURES
As of the Quarter Ending September 30, 2017
(In Thousand Pesos)

Department :
Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)
Operating Unit :
Organization Code (UACS) :
Funding Source Code (as clustered) : 101
(e.g. Old Fund Code: 101,102, 151)

Particulars	UACS CODE	Approved Budget			Budget Utilization					Disbursements					BALANCES		
		Approved Budgeted	Adjustments (Additions, Reductions, Realignment)	Adjusted Budgeted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	Unutilized Budget	Unpaid Utilizations (10-15) = (17+18)	
					Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31		Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31			Due and Demandable / Accounts Payable	Not Yet Due and Demandable
1	2	3	4	5=[3+(-)4]	6	7	8	9	10=(6+7+8+9)	11	12	13	14	15=(11+12+13+14)	16=(5-10)	17	18
SUMMARY																	
A. AGENCY SPECIFIC BUDGET		2,149,744	0	2,149,744	1,010,714	197,558	135,080	0	1,343,352	1,010,714	197,558	135,080	0	1,343,352	806,392	0	0
Personnel Services																	
Salaries and Wages																	
Basic Salary - Civilian	50101010 01																
Basic Pay - Military/Uniformed Personnel	50101010 02																
Other Compensation																	
Personnel Economic Relief Allowance (PERA)																	
PERA - Civilian																	
Representation Expenses																	
Transportation Allowance																	
RATA of Sectoral/Alternate Sectoral Representatives																	
Continue down to the last object of expenditure...																	
Maintenance & Other Operating Expenses		2,092,559	0	2,092,559	1,010,714	197,558	135,080	0	1,343,352	1,010,714	197,558	135,080	0	1,343,352	749,207	0	0
Traveling Expenses	50201000 00																
Traveling Expenses - Local	50201010 00																
Traveling Expenses - Foreign	50201020 00																
Training and Scholarship Expenses																	
Training Expenses																	
Scholarship Grants/Expenses																	
Supplies and Materials Expenses																	
Office Supplies Expenses																	
Accountable Forms Expenses																	
Non-Accountable Forms Expenses																	
Animal/Zoological Supplies Expenses																	
Food Supplies Expenses																	
Welfare Goods Expenses																	
Drugs and Medicines Expenses																	
Medical, Dental and Laboratory Supplies Expenses																	
Fuel, Oil and Lubricants Expenses																	
Agricultural and Marine Supplies Expenses																	
Textbooks and Instructional Materials Expenses																	
Textbooks and Instructional Materials Expenses																	
Chalk Allowance																	
Military, Police and Traffic Supplies Expenses																	
Chemical and Filtering Supplies Expenses																	
Other Supplies and Materials Expenses																	
Utility Expenses		1,596,744	0	1,596,744	1,010,714	197,558	135,080	0	1,343,352	1,010,714	197,558	135,080	0	1,343,352	253,392	0	0

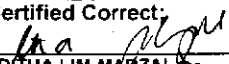
SUMMARY OF APPROVED BUDGET, UTILIZATIONS, DISBURSEMENTS AND BALANCES BY OBJECT OF EXPENDITURES

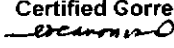
As of the Quarter Ending September 30, 2017


(In Thousand Pesos)

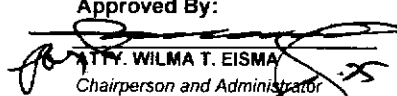
Department : _____
 Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)
 Operating Unit : _____
 Organization Code (UACS) : _____
 Funding Source Code (as clustered) : 101
 (e.g. Old Fund Code: 101,102, 151)

Particulars	UACS CODE	Approved Budget			Budget Utilization					Disbursements					BALANCES		
		Approved Budgeted	Adjustments (Additions, Reductions, Realignment)	Adjusted Budgeted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	Unutilized Budget	Unpaid Utilizations (10-15) = (17+18)	
					Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31		Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31			Due and Demandable / Accounts Payable	Not Yet Due and Demandable
1	2	3	4	5=[3+(-)4]	6	7	8	9	10=(6+7+8+9)	11	12	13	14	15=(11+12+13+14)	16=(5-10)	17	18
Water Expenses																	
Electricity Expenses (Trust fund-HHIC)		1,596,744		1,596,744	1,010,714	197,558	135,080	0	1,343,352	1,010,714	197,558	135,080	0	1,343,352	253,392	0	0
Ecozone Development		495,815		495,815	0	0	0	0	0	0	0	0	0	0	495,815	0	0
Continue down to the last object of expenditure...																	
Financial Expenses																	
Management Supervision/Trusteeship Fees																	
Interest Expenses																	
Interest Paid to Non Residents																	
Interest Paid to Residents other than General Government																	
Interest Paid to other General Government Units																	
Continue down to the last object of expenditure...																	
Capital Outlays		57,185	0	57,185	0	0	0	0	0	0	0	0	0	0	57,185	0	0
Property, Plant and Equipment Outlay																	
Buildings and Other Structures Outlay																	
Buildings	50604040 00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
School Buildings	50604040 01																
Hospitals and Health Centers	50604040 02																
Markets	50604040 03																
Machinery and Equipment Outlay	50604050 00	57,185	0	57,185	0	0	0	0	0	0	0	0	0	0	57,185	0	0
Machinery	50604050 01																
Office Equipment	50604050 02																
Information and Communication Technology Equipment	50604050 03																
Electronics and Communication Equipment	50604050 04	57,185		57,185	0			0	0	0	0	0	0	0	57,185	0	0
(sample object of expenditure only)																	
Continue down to the last object of expenditure...																	

Certified Correct:

 EDITHA LIM-MARZALAN
 Head, Financial Planning and Budget Department
 Date: October 20, 2017

Certified Correct:

 EMILIA S. CANONIZADO
 Chief Accountant
 Date: October 20, 2017

Recommending Approval:

 ANTONIETTA P. SANQUI
 Deputy Administrator for Finance
 Date: October 20, 2017

Approved By:

 WILMA T. EISMA
 Chairperson and Administrator
 Date: October 20, 2017

MONTHLY REPORT OF DISBURSEMENTS
For the month of JULY 2017

Department : _____
Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)
Operating Unit : _____
Organization Code (UACS) : _____
Funding Source Code (as clustered) : 101
(e.g. Old Fund Code: 101, 102, 151)

PARTICULARS	CURRENT YEAR BUDGET					PRIOR YEAR'S BUDGET										SUB-TOTAL	TRUST LIABILITIES				GRAND TOTAL					Remarks	
	PS	MOOE	Fin. Exp	CO	TOTAL	PRIOR YEAR'S ACCOUNTS PAYABLE					CURRENT YEAR'S ACCOUNTS PAYABLE						TOTAL	PS	MOOE	CO	TOTAL	PS	MOOE	Fin. Exp	CO		TOTAL
						PS	MOOE	Fin. Exp	CO	Sub-Total	PS	MOOE	Fin. Exp	CO	Sub-Total												
I	2	3	4	5	6=(2+3+4+5)	7	8	9	10	11=(7+8+9+10)	12	13	14	15	16=(12+13+14+15)	17=(11+16)	18=(6+17)	19	20	21	22=(19+20+21)	23	24	25	26	27=(23+24+25+26)	28
Notice of Cash Allocation (NCA) MDS Checks Issued Advice to Debit Account Working Fund (NCA issued to BTr) Tax Remittance Advances Issued (TRA) Cash Disbursement Ceiling (CDC) Non-Cash Availment Authority (NCAA) Others (CDT, BTr Docs Stamp, etc.) TOTAL		69,860			69,860		0			0		0			0	0	69,860		69,860		69,860		69,860			69,860	e.g Reasons for over or under spending and the catch-up plan
JUNE																											
Notice of Cash Allocation MDS Checks Issued Advice to Debit Account Tax Remittance Advances Issued Cash Disbursement Ceiling Non-Cash Availment Authority Others (CDT, Docs Stamp, etc.) TOTAL		136,708			136,708		0			0		0			0	0	136,708		136,708		136,708		136,708			136,708	
JULY																											
Notice of Cash Allocation MDS Checks Issued Advice to Debit Account Tax Remittance Advances Issued Cash Disbursement Ceiling Non-Cash Availment Authority Others (CDT, Docs Stamp, etc.) TOTAL		69,860			69,860		0			0		0			0	0	69,860		69,860		69,860		69,860			69,860	
GRAND TOTAL		205,568			205,568												205,568		205,568		205,568		205,568			205,568	

SUMMARY:

Total Disbursement Authorities Received
 NCA 135,708.18
 Working Fund
 TRA
 CDC
 NCAA
 Others (CDT, BTR Docs Stamp, etc.)
 Less: Notice of Transfer Allocations (NTA) issued
 Total Disbursements Authorities Available
 Less: Lapsed NCA Disbursements
 Balance of Disbursements Authorities as of date
 Notes: The use of NTA is discouraged
 *Amounts should tally

Certified Correct:
EMILIA S. CANONIZADO
 Agency Chief Accountant
 Date: October 20, 2017

Total Disbursements Program
 Less: Actual Disbursements
 (Over)/Under spending

Previous Report (June)	135,708	This month (July)	69,860	As of Date
	135,708		69,860	

Approved By:
ATTY. WILMA T. EISMA
 Chairperson and Administrator
 Date: October 20, 2017

INSTRUCTIONS

- The Monthly Report of Disbursements (MRD) shall be:
 - Prepared indicating all authorized disbursements of the agency/OU by type and by allotment class, showing the totals by disbursement authority issued.
 - Certified Correct by the Chief Accountant/Head of Accounting Unit and approved by Head of Agency/Authorized Representative.
 - Submitted to the Department of Budget and Management (DBM) and COA - Government Accountancy Sector (GAS).

In submitting their reports to DBM, agencies and OUs under the coverage of DBM Central Office shall submit their reports directly to the Budget and Management Bureau (BMB) concerned. In the case however of DepEd, DOH, DPWH, TESDA, SUCs, CHED, their ROs and lowest OUs shall submit their reports directly to the DBM RO concerned. It is understood that the lowest operating unit shall likewise submit the reports to their next higher level unit for consolidation and transmittal to their Central Office (CO). The CO of these departments/agencies shall submit the consolidated department/agency report to the DBM - BMB concerned.

- Due for submission to DBM and COA on or before the 30th day of the following month covered by the report.

MONTHLY REPORT OF DISBURSEMENTS
For the month of JULY 2017

Department : _____
Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)
Operating Unit : _____
Organization Code (UACS) : _____
Funding Source Code (as clustered) : 101
(e.g. Old Fund Code: 101,102, 151)

2. Columns 1 to 28 shall reflect the following information:

Column 1 - type of disbursement authorities used during the month covered by the report.

- Disbursements against the Notice of Cash Allocations/Notice of Transfer of Allocations made through MDS Checks or Advices to Debit Account;
- Working Fund for NCA's issued to the Bureau of the Treasury (BTr);
- Tax Remittance Advices for remittance of taxes withheld;
- Cash Disbursement Ceiling for authorized disbursements charged against income collected and retained by the foreign service posts of DFA and DOLE;
- Non-Cash Availment Authority for cost of goods and services paid directly by lending institutions to creditors of the agency implementing a foreign-assisted project; and
- Others for Custom Duties and Taxes, BTr Documentary Stamp Tax, etc.

Columns 2 to 6 - total disbursements made for obligations/expenditures incurred and charged against the current year budget i.e., allotments received during the year chargeable against the current year GAA

Column 3 - total disbursements made for obligations/expenditures incurred during the year but charged against prior year's budget (i.e. allotments received in the previous year which are still valid for obligation during current year as well as, allotment releases during the current year chargeable against prior year's GAA (i.e., agency regular budget and SPFs).

Columns 7 to 17 - total disbursements made for prior years' budget.

Column 18 - sub-total of Columns 5 & 17 i.e., all disbursements for regular operating requirements.

Columns 19 to 22 - total disbursements made for trust liabilities covered by E.O. 338 / DOF-DBM Joint Circular No. 1-97.

Columns 23-27 - grand total, i.e., Columns 5, 17 & 22 for all types of disbursements by allotment class during the month covered by the report.

Column 28 - any additional information relevant to this report.

3. Summary of Total Disbursement Authority received and actual disbursements shall be indicated. List of disbursement authorities shall be presented on a separate sheet by Disbursement Authorities received indicating the number, date and amount.

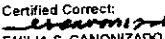
4. Likewise, the over or under spending shall be determined by deducting the actual disbursements from the disbursements program. The reasons for over or under spending and the catch-up plan shall be stated in the remarks.


MONTHLY REPORT OF DISBURSEMENTS
For the month of AUGUST 2017

Department : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)
Agency : _____
Operating Unit : _____
Organization Code (UACS) : _____
Funding Source Code (as clustered) : 101
(e.g. Old Fund Code: 101, 102, 151)

(e.g. Old Fund Code: 101, 102, 103)																											
PARTICULARS	CURRENT YEAR BUDGET					PRIOR YEAR'S BUDGET											SUB-TOTAL	TRUST LIABILITIES				GRAND TOTAL					Remarks
	PS	MOOE	Fin. Exp.	CO	TOTAL	PRIOR YEAR'S ACCOUNTS PAYABLE					CURRENT YEAR'S ACCOUNTS PAYABLE					TOTAL		PS	MOOE	CO	TOTAL	PS	MOOE	Fin. Exp.	CO	TOTAL	
						PS	MOOE	Fin. Exp.	CO	Sub-Total	PS	MOOE	Fin. Exp.	CO	Sub-Total												
1	2	3	4	5	6= (2+3+4+5)	7	8	9	10	11= (7+8+9+10)	12	13	14	15	16= (12+13+14+15)	17=(11+16)	18=(6+17)	19	20	21	22=(19+20+21)	23	24	25	26	27=(23+24+25+26)	28
Notice of Cash Allocation (NCA)		65,219			65,219		0			0		0			0	0	65,219		65,219		65,219		65,219			65,219	e.g. Reasons for over or under spending and the catch-up plan
MDS Checks Issued																											
Advice to Debit Account																											
Working Fund (NCA issued to BTR)																											
Tax Remittance Advices Issued (TRA)																											
Cash Disbursement Ceiling (COC)																											
Non-Cash Availment Authority (NCAA)																											
Others (CDT, BTR Docs Stamp, etc.)																											
TOTAL	0	65,219	0	0	65,219	0	0	0	0	0	0	0	0	0	0	0	65,219		65,219		65,219		65,219			65,219	
JULY																											
Notice of Cash Allocation		69,860			69,860		0			0		0			0	0	69,860		69,860		69,860		69,860			69,860	
MDS Checks Issued																											
Advice to Debit Account																											
Tax Remittance Advices Issued																											
Cash Disbursement Ceiling																											
Non-Cash Availment Authority																											
Others (CDT, Docs Stamp, etc.)																											
TOTAL	0	69,860	0	0	69,860	0	0	0	0	0	0	0	0	0	0	0	69,860		69,860		69,860		69,860			69,860	
AUGUST																											
Notice of Cash Allocation		65,219			65,219		0			0		0			0	0	65,219		65,219		65,219		65,219			65,219	
MDS Checks Issued																											
Advice to Debit Account																											
Tax Remittance Advices Issued																											
Cash Disbursement Ceiling																											
Non-Cash Availment Authority																											
Others (CDT, Docs Stamp, etc.)																											
TOTAL	0	65,219	0	0	65,219	0	0	0	0	0	0	0	0	0	0	0	65,219		65,219		65,219		65,219			65,219	
GRAND TOTAL		135,080			135,080												135,080		135,080		135,080		135,080			135,080	

SUMMARY:	Previous Report (July)	This month (August)	As of Date	Previous Report (July)	This month (August)	As of Date
Total Disbursement Authorities Received	69,860.37	65,219		69,860	65,219	
NCA						
Working Fund						
TRA						
COC						
NCAA						
Others (CDT, BTR Docs Stamp, etc.)						
Less: Notice of Transfer Allocations (NTA) issued						
Total Disbursements Authorities Available						
Less: Lapsed NCA						
Disbursements						
Balance of Disbursements Authorities as of to date						
Notes: The use of NTA is discouraged						
* Amounts should tally						

Certified Correct:

EMILIA S. CANONIZADO
Agency Chief Accountant
Date: October 20, 2017

Approved By:

ATTY. WILMA T. EISMA
Chairperson and Administrator
Date: October 30, 2017

INSTRUCTIONS

1. The Monthly Report of Disbursements (MRD) shall be:
- a.) Prepared indicating all authorized disbursements of the agency/OU by type and by allotment class, showing the totals by disbursement authority issued.
 - b.) Certified Correct by the Chief Accountant/Head of Accounting Unit and approved by Head of Agency/Authorized Representative.
 - c.) Submitted to the Department of Budget and Management (DBM) and COA - Government Accountability Sector (GAS).
- In submitting their reports to DBM, agencies and OUs under the coverage of DBM Central Office shall submit their reports directly to the Budget and Management Bureau (BMB) concerned. In the case however of DepEd, DOH, DPWH, TESDA, SUCs, CHED, their ROs and lowest OUs shall submit their reports directly to the DBM RO concerned. It is understood that the lowest operating unit shall likewise submit the reports to their next higher level unit for consolidation and transmittal to their Central Office (CO). The CO of these departments/agencies shall submit the consolidated department/agency report to the DBM - BMB concerned.
- d.) Due for submission to DBM and COA on or before the 30th day of the following month covered by the report.

MONTHLY REPORT OF DISBURSEMENTS
For the month of AUGUST 2017

Department : _____
Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)
Operating Unit : _____
Organization Code (UACS) : _____
Funding Source Code (as clustered) : 101
(e.g. Old Fund Code: 101,102, 151)

2. Columns 1 to 28 shall reflect the following information:

Column 1 - type of disbursement authorities used during the month covered by the report.

- Disbursements against the Notice of Cash Allocations/Notice of Transfer of Allocations made through MDS Checks or Advices to Debit Account;
- Working Fund for NCA's issued to the Bureau of the Treasury (BTr);
- Tax Remittance Advices for remittance of taxes withheld;
- Cash Disbursement Ceiling for authorized disbursements charged against income collected and retained by the foreign service posts of DFA and DOLE;
- Non-Cash Availment Authority for cost of goods and services paid directly by lending institutions to creditors of the agency implementing a foreign-assisted project; and
- Others for Custom Duties and Taxes, BTr Documentary Stamp Tax, etc.

Columns 2 to 6 - total disbursements made for obligations/expenditures incurred and charged against the current year budget i.e., allotments received during the year chargeable against the current year GAA

Column 3 - total disbursements made for obligations/expenditures incurred during the year but charged against prior year's budget (i.e., allotments received in the previous year which are still valid for obligation during current year as well as, allotment releases during the current year chargeable against prior year's GAA (i.e., agency regular budget and SPFs).

Columns 7 to 17 - total disbursements made for prior years' budget

Column 18 - sub-total of Columns 5 & 17 i.e., all disbursements for regular operating requirements.

Columns 19 to 22 - total disbursements made for trust liabilities covered by E.O. 338 / DOF-DBM Joint Circular No. 1-97.

Columns 23-27 - grand total, i.e., Columns 5, 17 & 22 for all types of disbursements by allotment class during the month covered by the report.

Column 28 - any additional information relevant to this report.

3. Summary of Total Disbursement Authority received and actual disbursements shall be indicated. List of disbursements authorities shall be presented on a separate sheet by Disbursement Authorities received indicating the number, date and amount.

4. Likewise, the over or under spending shall be determined by deducting the actual disbursements from the disbursements program. The reasons for over or under spending and the catch-up plan shall be stated in the remarks.

MONTHLY REPORT OF DISBURSEMENTS
For the month of SEPTEMBER 2017

Department : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)
Agency :
Operating Unit :
Organization Code (UACS) :
Funding Source Code (as clustered) : 101
(e.g. Old Fund Code: 101,102, 151)

PARTICULARS	CURRENT YEAR BUDGET					PRIOR YEAR'S BUDGET										SUB-TOTAL	TRUST LIABILITIES				GRAND TOTAL					Remarks	
	PS	MOOE	Fin. Exp	CO	TOTAL	PRIOR YEAR'S ACCOUNTS PAYABLE					CURRENT YEAR'S ACCOUNTS PAYABLE						PS	MOOE	CO	TOTAL	PS	MOOE	Fin. Exp	CO	TOTAL		
						PS	MOOE	Fin. Exp	CO	Sub-Total	PS	MOOE	Fin. Exp	CO	Sub-Total	TOTAL											
1	2	3	4	5	6=(2+3+4+5)	7	8	9	10	11=(7+8+9+10)	12	13	14	15	16=(12+13+14+15)	17=(11+16)	18=(6+17)	19	20	21	22=(19+20+21)	23	24	25	26	27=(23+24+25+26)	28
Notice of Cash Allocation (NCA)		136,080			136,080		0			0		0			0	0	136,080		136,079		136,079		136,079			136,079	e.g. Reasons for over or under spending and the catch-up plan
MDS Checks Issued																											
Advice to Debit Account																											
Working Fund (NCA Issued to BTR)																											
Tax Remittance Advices Issued (TRA)																											
Cash Disbursement Ceiling (CDC)																											
Non-Cash Availment Authority (NCAA)																											
Others (CDT, BTR Docs Stamp, etc.)																											
TOTAL	0	136,080	0	0	136,080	0	0	0	0	0	0	0	0	0	0	0	136,080	-	136,079	-	136,079	-	136,079	-	-	136,079	
AUGUST		65,219			65,219		0					0			0	0	65,219		65,219		65,219		65,219			65,219	
Notice of Cash Allocation																											
MDS Checks Issued																											
Advice to Debit Account																											
Tax Remittance Advices Issued																											
Cash Disbursement Ceiling																											
Non-Cash Availment Authority																											
Others (CDT, Docs Stamp, etc.)																											
TOTAL	0	65,219	0	0	65,219	0	0	0	0	0	0	0	0	0	0	0	65,219	-	65,219	-	65,219	-	65,219	-	-	65,219	
SEPTEMBER							0					0			0	0											
Notice of Cash Allocation																											
MDS Checks Issued																											
Advice to Debit Account																											
Tax Remittance Advices Issued																											
Cash Disbursement Ceiling																											
Non-Cash Availment Authority																											
Others (CDT, Docs Stamp, etc.)																											
TOTAL	0		0	0		0	0	0	0	0	0	0	0	0	0	0											
3RD QUARTER		136,080			136,080											136,080		136,079		136,079		136,079				136,079	
Notice of Cash Allocation	0		0	0										0													
MDS Checks Issued																											
Advice to Debit Account	0		0	0										0													
Tax Remittance Advices Issued	0		0	0										0													
Cash Disbursement Ceiling	0		0	0										0													
Non-Cash Availment Authority	0		0	0										0													
Others (CDT, Docs Stamp, etc.)	0		0	0										0													
TOTAL	0	136,080	0	0	136,080	0	0	0	0	0	0	0	0	0	0	0	136,080	-	136,079	-	136,079	-	136,079	-	-	136,079	
GRAND TOTAL		136,080			136,080											136,080		136,079		136,079		136,079				136,079	

SUMMARY:

Previous Report (July) This month (August) As of Date

Total Disbursement Authorities Received

NCA 65,219

Working Fund

TRA

CDC

NCAA

Others (CDT, BTR Docs Stamp, etc.)

Less: Notice of Transfer Allocations (NTA)* issued

Total Disbursements Authorities Available

Less: Lapsed NCA


Disbursements *

Balance of Disbursements Authorities as of to date

Notes: The use of NTA is discouraged

* Amounts should tally

Certified Correct:



EMILIA S. CANONIZADO

Agency Chief Accountant

Date: October 20, 2017

Previous Report (August) This month (September) As of Date


Total Disbursements Program

Less: * Actual Disbursements

(Over/Under spending)

65,219

Approved By:



ATTY. WILMA T. EISMA

Chairperson and Administrator

Date: October 20, 2017

MONTHLY REPORT OF DISBURSEMENTS
For the month of SEPTEMBER 2017

Department : _____
 Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)
 Operating Unit : _____
 Organization Code (UACS) : _____
 Funding Source Code (as clustered) : 101
 (e.g. Old Fund Code: 101,102, 151)

1. The Monthly Report of Disbursements (MRD) shall be:

- a.) Prepared indicating **all authorized disbursements** of the agency/OU by type and by allotment class, showing the totals by disbursement authority issued.
- b.) Certified Correct by the Chief Accountant/Head of Accounting Unit and approved by Head of Agency/Authorized Representative.
- c.) Submitted to the Department of Budget and Management (DBM) and COA - Government Accountancy Sector (GAS).

In submitting their reports to DBM, agencies and OUs under the coverage of DBM Central Office shall submit their reports directly to the Budget and Management Bureau (BMB) concerned. In the case however of DepEd, DOH, DPWH, TESDA, SUCs, CHED, their ROs and lowest OUs shall submit their reports directly to the DBM RO concerned. It is understood that the lowest operating unit shall likewise submit the reports to their next higher level unit for consolidation and transmittal to their Central Office (CO). The CO of these departments/agencies shall submit the consolidated department/agency report to the DBM - BMB concerned.

- d.) Due for submission to DBM and COA on or before the **30th day of the following month covered by the report.**

2. Columns 1 to 28 shall reflect the following information:

Column 1 - type of disbursement authorities used during the month covered by the report.

- Disbursements against the Notice of Cash Allocations/Notice of Transfer of Allocations made through MDS Checks or Advices to Debit Account;
- Working Fund for NCA's issued to the Bureau of the Treasury (BTr);
- Tax Remittance Advices for remittance of taxes withheld;
- Cash Disbursement Vetting for authorized disbursements charged against income collected and retained by the foreign service posts of USA and DOLE;
- Non-Cash Availment Authority for cost of goods and services paid directly by lending institutions to creditors of the agency implementing a foreign-assisted project; and
- Others for Custom Duties and Taxes, BTr Documentary Stamp Tax, etc.

Columns 2 to 6 - total disbursements made for obligations/expenditures incurred and charged against the current year budget i.e., allotments received during the year chargeable against the current year GAA

Column 3 - total disbursements made for obligations/expenditures incurred during the year but charged against prior year's budget (i.e. allotments received in the previous year which are still valid for obligation during current year as well as, allotment releases during the current year chargeable against prior year's GAA (i.e., agency regular budget and SPFs).

Columns 7 to 17 - total disbursements made for prior years' budget

Column 18 - sub-total of Columns 6 & 17 i.e., all disbursements for regular operating requirements.

Columns 19 to 22 - total disbursements made for trust liabilities covered by E.O. 338 / DOF-DBM Joint Circular No. 1-97.

Columns 23-27 - grand total, i.e., Columns 6, 17 & 22 for all types of disbursements by allotment class during the month covered by the report

Column 28 - any additional information relevant to this report.

3. Summary of Total Disbursement Authority received and actual disbursements shall be indicated. List of disbursements authorities shall be presented on a separate sheet by Disbursement Authorities received indicating the number, date and amount.

4. Likewise, the over or under spending shall be determined by deducting the actual disbursements from the disbursements program. The reasons for over or under spending and the catch-up plan shall be stated in the remarks.

QUARTERLY REPORT OF REVENUE AND OTHER RECEIPTS

As of the Quarter Ending September 30, 2017

(In Thousand Pesos)

Department : _____
 Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)
 Operating Unit : _____
 Organization Code (UACS) : _____

CLASSIFICATION / SOURCES OF REVENUE AND OTHER RECEIPTS	UACS Code	REVENUE TARGET (Annual)	ACTUAL REVENUE AND OTHER RECEIPTS COLLECTIONS					CUMULATIVE REMITTANCE /DEPOSITS TO DATE			VARIANCE		Remarks
			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	Remittance to BTr	Deposited with AGDB	Total	Amount	%	
1	2	3	4	5	6	7	8=(4+5+6+7)	9	10	11=(9+10)	12=(8-3)	13 = (12 / 3)	14
A. General Fund (formerly Fund 101)							N/A			N/A	N/A	N/A	
- Tax													
Documentary Stamp Tax	40104010 00												
- Non-Tax													
Permit Fees Import	40201010 01												
B. Special Account in the General Fund (formerly Fund 105, 183, 401, 151-159)													
- Tax													
- Non-Tax													
C. Off-Budget Accounts (formerly Fund 161 to 164, etc.)							N/A			N/A	N/A	N/A	
D. Custodial Funds (formerly Fund 101-184, 187)													
TOTAL													

Certified Correct:


EMILIA S. CANONIZADO

Chief Accountant

Date: October 20, 2017

Approved By:


ATTY. WILMA T. EISMA

Chairperson and Administrator

Date: October 20, 2017

QUARTERLY REPORT OF REVENUE AND OTHER RECEIPTS

As of the Quarter Ending September 30, 2017

(In Thousand Pesos)

Department : _____
 Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)
 Operating Unit : _____
 Organization Code (UACS) : _____

INSTRUCTIONS

1. This Quarterly Report of Revenue and Other Receipts shall reflect the agency's/OU's actual revenue and other receipts collections from all sources remitted with the Bureau of the Treasury (BTr) and deposited in other Authorized Government Depository Bank (AGDB), for the budget year, broken down by quarter. This shall be submitted to DBM and COA not later than the 30th day following the end of the quarter.
2. Column 1 shall reflect the classification of revenue and other receipts as to tax or non-tax and should identify the specific source (Tax Income: e.g., Tax on Domestic Goods and Services, Tax on Net Profits, etc.; Non-tax Income: e.g., Permits and Licenses, Service Income, Business Income, etc) consistent with the Revised Chart of Accounts prescribed by COA.
3. Column 2 shall reflect the Unified Accounts Codes Structure (UACS) Code per COA-DBM-DOF Joint Circular No. 2013-1 dated 6 August 2013.
4. Columns 3 shall reflect the revenue targets for the year. This should be consistent with the amounts indicated in the Budget of Expenditures and Sources of Financing (BESF) tables for the budget year.
5. Columns 4 to 8 shall reflect the actual quarterly revenue and other receipts collections for the year covered by the report.
6. Columns 9 to 11 shall reflect the cumulative revenue and other receipts deposited by the agency with the BTr / AGDB as of date (from January 1 of the current year).
7. Columns 12 and 13 shall reflect the variance between the annual targeted collection and the actual revenue and other receipts collection as of the period covered by the report.
8. Column 14 shall reflect any additional information i.e., reasons for any variance between targeted and actual collections; new fees imposed; increase in fees and charges; or implementation of new programs.
9. This form shall be Certified Correct by the Chief Accountant/Head of Accounting Unit and approved by Head of Agency/Authorized Representative.