

July 14, 2017

**LORENZO C. DRAPETE**

Director- Budget and Management Bureau for Good Governance

Department of Budget and Management

General Solano St., San Miguel, Manila

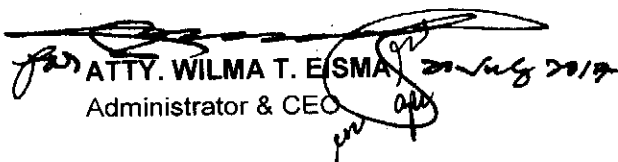
Dear Director Drapete:

Submitting herewith are the Budget and Financial Accountability Report (BFAR) for the 2nd Quarter of 2017. Such are the following:

1. BAR NO.1 – Quarterly Physical Report of Operation
2. FAR NO.1 – Statement of Appropriations, Allotments, Obligations, Disbursements and Balances
3. FAR NO.1-A – Statement of Appropriations, Allotments, Obligations, Disbursements and Balances by Object of Expenditures
4. FAR NO.1-B – List of Allotments and Sub-Allotments
5. FAR NO.2 – Statement of Approved Budget, Utilizations, Disbursements and Balances
6. FAR NO.2-A – Statement of Approved Budget, Utilizations, Disbursements and Balances by Object of Expenditures
7. FAR NO.4 –Monthly Report of Disbursements
8. FAR NO.5 –Quarterly Report of Revenue and Other Receipts

Thank you very much.

Very truly yours,

  
ATTY. WILMA T. E. SMA  
Administrator & CEO

**SUBIC BAY METROPOLITAN AUTHORITY**

Building 229, Waterfront Road, Subic Bay Freeport Zone, 2222 Philippines

• Tel: +6347 252.7262/4000

• Fax: +6347 252.4428



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	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

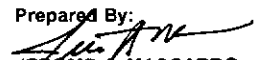
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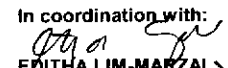
QUARTERLY PHYSICAL REPORT OF OPERATION  
As of June 30, 2017

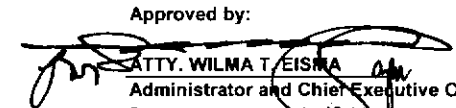
Department :  
Agency : SUBIC BAY METROPOLITAN AUTHORITY  
Operating Unit :  
Organization Code (UACS) :

Current Year Appropriations  
Supplemental Appropriations  
Continuing Appropriations  
Off-Budget Account

Particulars	UACS CODE	Physical Targets					Physical Accomplishments					Variance as of _____	Remarks
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total		
1	2	3	4	5	6	7=(3+4+5+6)	8	9	10	11	12=(8+9+10+11)	13	14
Part B													
Major Programs/Projects						N/A					N/A		
KRA No. 1 - Anti-Corruption, Transparent, Accountable and Participatory Governance													
Program Budgeting: Education Program													
MPP													
Target 1													
Target 2													
...													
Other Major Programs and Projects													
PAP													
Target 1													
Target 2													
...													
...continue down to the last PAP													
...continue down to the last Program Budgeting													
...continue down to the last KRA													

Prepared By:   
JEROME A. MASCARDO  
Division Chief III  
Date: July 14, 2017

In coordination with:  
  
EDITHA LIM-MARZAL  
Head, Financial Planning and Budget Department  
Date: July 14, 2017

Approved by:   
ATTY. WILMA T. EISMA  
Administrator and Chief Executive Officer  
Date: July 18, 2017



STATEMENT OF APPROPRIATIONS, ALLOTMENTS, OBLIGATIONS, DISBURSEMENTS AND BALANCES  
As of the Quarter Ending June 30, 2017

	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations

Department :  
Agency : SUBIC BAY METROPOLITAN AUTHORITY  
Operating Unit :  
Organization Code (UACS) :  
Funding Source Code (as clustered) : 101  
(e.g. Old Fund Code: 101,102, 151)

Particulars	UACS CODE	Appropriations (in Thousand pesos)			Allotments (in Thousand pesos)					Current Year Obligations (in Thousand pesos)					Current Year Disbursements (in Thousand pesos)					Balances (in Thousand pesos)			
		Authorized Appropriation	Adjustments (Transfer To/From, Realignment)	Adjusted Appropriations	Allotments Received	Adjustments (Withdrawal, Realignment)	Transfer To	Transfer From	Adjusted Total Allotments	1st Quarter Ending March 31	2nd Quarter Ending June 30	3rd Quarter Ending Sept. 30	4th Quarter Ending Dec. 31	Total	1st Quarter Ending March 31	2nd Quarter Ending June 30	3rd Quarter Ending Sept. 30	4th Quarter Ending Dec. 31	Total	Unreleased Appropriations	Unobligated Allotment	Unpaid Obligations (15-20) = (23+24)	
																						Due and Demandable	Not Yet Due and Demandable
1	2	3	4	5=(3+4)	6	7	8	9	10=[(6+(-)7)-8+9]	11	12	13	14	15=(11+12+13+14)	16	17	18	19	20=(16+17+18+19)	21=(5-10)	22=(10-15)	23	24
PS MOOE Fin Exp.(if applicable) CO																							
III. Special Purpose Fund (Please specify)																							
MPBF-PS	1 01																						
PGF-PS (Pension Benefits)	1 01																						
Sub-Total, Special Purpose Fund																							
PS																							
MOOE																							
Fin Exp.(if applicable)																							
CO																							
GRAND TOTAL		2,149,744	0	2,149,744	1,949,744	0	0	0	1,949,744	1,010,714	197,558	0	0	1,208,272	1,010,714	197,558	0	0	1,208,272	200,000	741,472	0	0
PS		2,092,559	0	2,092,559	1,892,559	0	0	0	1,892,559	1,010,714	197,558	0	0	1,208,272	1,010,714	197,558	0	0	1,208,272	200,000	584,287	0	0
MOOE																							
Fin Exp.(if applicable)		57,185	0	57,185	57,185	0	0	0	57,185	0	0	0	0	0	0	0	0	0	0	0	57,185	0	0
CO																							
Recapitulation by MFO:																							
MFO 1																							
MFO 2																							
...continue down to the last MFO																							
OF WHICH:																							
Major Programs/Projects																							
KRA No. 1 - Anti-Corruption, Transparent, Accountable and Participatory Governance																							
Program Budgeting:																							
MPP																							
Other Major Programs and Projects and monitored by the President through PMS																							
PAP																							
...continue down to the last PAP																							
...continue down to the last Program Budgeting																							
...continue down to the last KRA																							

Certified Correct:  EDITHA LIM-MARZAL Head, Financial Planning & Budget Dept. Date: July 14, 2017	Certified Correct:  EMILIA A. CANONIZADO Head, Accounting Department Date: July 14, 2017	Recommending Approval:  ANTONIO P. SANQUI Deputy Administrator for Finance Date: July 14, 2017	Approved By:  WILMA T. ESMA Administrator and Chief Executive Officer Date: July 18, 2017
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**List of Allotments and Sub-Allotments**  
**As of the quarter ending June 30, 2017**

Department : \_\_\_\_\_  
 Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)  
 Operating Unit : \_\_\_\_\_  
 Organization Code (UACS) : \_\_\_\_\_  
 Funding Source Code (as clustered) : 101  
 (e.g. Old Fund Code: 101, 102, 151)

	Current Year Appropriations
	Continuing Appropriations
	Supplemental Appropriations

No.	Allotments / Sub-Allotments		Funding Source		Allotments / Sub-Allotments received from COs / ROs				Sub-Allotment to Regions/Operating Units				Total Allotments / Net of Sub-allotments			
	Number	Date	Description	UACS Code	PS	MOOE	CO	Total	PS	MOOE	CO	Total	PS	MOOE	CO	Total
1	2	3	4	5	6	7	8	9=(6+7+8)	10	11	12	13=(10+11+12)	14 = (6+10)	15 = (7+11)	16 = (8 + 12)	17=(14+15+16)
<b>A. Allotments received from DBM</b>																
1	Comprehensive Release per Annex A and A-1 of NBC No. 551		Agency Specific Budget	1 01 101												
2	GARO No. 2014-1 (RLIP)		RLIP	1 04 102												
3																
4	SARO (MPBF) - HHIC			1 01 406		0		0					0	0	0	0
5	SARO (Ecozone Development)					0		0					0	0	0	0
6																
7																
8																
9																
10																
11																
12																
13																
14																
15																
	Sub-total				-	-	-	-	-	-	-	-	-	-	-	-
<b>B. Sub-allotments received from Central Office/Regional Office</b>																
1																
2																
3																
4																
5																
6																
	Sub-Total				-	-	-	-	-	-	-	-	-	-	-	-
	Total Allotments				-	-	-	-	-	-	-	-	-	-	-	-

## Summary by Funding Source Code:

Agency Specific Budget	1 01 101															
RLIP	1 04 102															
MPBF	1 01 406															

Certified Correct:

  
 EDITHA L. MARZAL

Head, Financial Planning and Budget Department

Date: July 14, 2017



**List of Allotments and Sub-Allotments  
As of the quarter ending June 30,2017**

Department : \_\_\_\_\_  
 Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)  
 Operating Unit : \_\_\_\_\_  
 Organization Code (UACS) : \_\_\_\_\_  
 Funding Source Code (as clustered) : 101  
 (e.g. Old Fund Code: 101,102, 151)

	Current Year Appropriations
	Continuing Appropriations
	Supplemental Appropriations

No.	Allotments / Sub-Allotments		Funding Source		Allotments / Sub-Allotments received from COs / ROs				Sub-Allotment to Regions/Operating Units				Total Allotments / Net of Sub-allotments			
	Number	Date	Description	UACS Code	PS	MOOE	CO	Total	PS	MOOE	CO	Total	PS	MOOE	CO	Total
1	2	3	4	5	6	7	8	9=(6+7+8)	10	11	12	13=(10+11+12)	14 = (6+10)	15 = (7+11)	16 = (8 + 12)	17=(14+15+16)

**INSTRUCTIONS:**

- The list of Allotments and Sub-Allotments shall be prepared to support the quarterly SAAODB per FAR No. 1.
- Columns 1 to 17 shall reflect the following information:  
 Column 1.- sequential numbering to determine how many obligational authorities were received / issued.  
 Columns 2 and 3 - Assigned allotment / Sub-allotment numbers and the date of issuance.  
 Columns 4 and 5 - the source of the current year allotments/ sub-allotments - Agency specific budget, Special Purpose Funds, Automatic Appropriations i.e., RLIP, SAGF, etc. and the corresponding Funding Source Code.  
 Columns 6 to 8 - the amount of Allotments and Sub-Allotments transferred from Central Office / Regional Offices under each allotment class should tally with the amount reflected in Column 9 of FAR Nos. 1 and 1-A.  
 Column 9 - sum of columns 6, 7 and 8.  
 Columns 10 to 12 - the amount of Sub-Allotments transferred to Regional Offices / Operating Units. Total transfers to other OUs under each allotment class should tally with the amount reflected in Column 8 of FAR Nos. 1 and 1-A.  
 Column 13 - sum of columns 10, 11 and 12.  
 Columns 14 to 17 - total of columns 9 and 13 by allotment class.

### STATEMENT OF APPROVED BUDGET, UTILIZATIONS, DISBURSEMENTS AND BALANCES

As of the Quarter Ending June 30, 2017


(In Thousand Pesos)


Department : \_\_\_\_\_  
 Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)  
 Operating Unit : \_\_\_\_\_  
 Organization Code (UACS) : \_\_\_\_\_  
 Funding Source Code (as clustered) : 101  
 (e.g. Old Fund Code: 101, 102, 151)


[illegible]


Department : \_\_\_\_\_  
 Agency : **SUBIC BAY METROPOLITAN AUTHORITY (SBMA)**  
 Operating Unit : \_\_\_\_\_  
 Organization Code (UACS) : \_\_\_\_\_  
 Funding Source Code (as clustered) : 101  
 (e.g. Old Fund Code: 101,102, 151)

Particulars	UACS CODE	Approved Budget			Budget Utilization					Disbursements					BALANCES		
		Approved Budgeted Revenue	Adjustments (Additions, Reductions, Realignment)	Adjusted Budgeted Revenue	1st Quarter Ending March 31	2nd Quarter Ending June 30	3rd Quarter Ending Sept. 30	4th Quarter Ending Dec. 31	Total	1st Quarter Ending March 31	2nd Quarter Ending June 30	3rd Quarter Ending Sept. 30	4th Quarter Ending Dec. 31	Total	Unutilized Budget	Unpaid Utilizations (10-15) = (17+18)	
																Due and Demandable / Accounts Payable	Not Yet Due and Demandable
1	2	3	4	5=[3+(-)4]	6	7	8	9	10=(6+7+8+9)	11	12	13	14	15=(11+12+13+14)	16=(5-10)	17	18
...continue down to the last Program Budgeting ...continue down to the last KRA																	

**Certified Correct:**  
  
**EDITHA LIM-MARZAL**  
 Head, Financial Planning and Budget Department  
 Date: July 14, 2017

**Certified Correct:**  
  
**EMILIA S. CANONIZADO**  
 Chief Accountant  
 Date: July 14, 2017

**Recommending Approval:**  
  
**ANTONIETTA P. SANQUI**  
 Deputy Administrator for Finance  
 Date: July 14, 2017

**Approved By:**  
  
**WILMA T. EISMA**  
 SBMA Administrator & Chief Executive Officer  
 Date: July 14, 2017

**SUMMARY OF APPROVED BUDGET, UTILIZATIONS, DISBURSEMENTS AND BALANCES BY OBJECT OF EXPENDITURES**  
**As of the Quarter Ending June 30, 2017**  
(In Thousand Pesos)


Department : \_\_\_\_\_  
Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)  
Operating Unit : \_\_\_\_\_  
Organization Code (UACS) : \_\_\_\_\_  
Funding Source Code (as clustered) : 101  
(e.g. Old Fund Code: 101,102, 151)

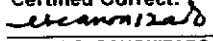
Particulars	UACS CODE	Approved Budget			Budget Utilization					Disbursements					BALANCES		
		Approved Budgeted	Adjustments (Additions, Reductions, Realignment)	Adjusted Budgeted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	Unutilized Budget	Unpaid Utilizations (10-15) = (17+18)	
					Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31		Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31			Due and Demandable / Accounts Payable	Not Yet Due and Demandable
1	2	3	4	5=[3+(-)4]	6	7	8	9	10=(6+7+8+9)	11	12	13	14	15=(11+12+13+14)	16=(5-10)	17	18
<b>SUMMARY</b>																	
<b>A. AGENCY SPECIFIC BUDGET</b>		<b>2,149,744</b>	<b>0</b>	<b>2,149,744</b>	<b>1,010,714</b>	<b>197,558</b>	<b>0</b>	<b>0</b>	<b>1,208,272</b>	<b>1,010,714</b>	<b>197,558</b>	<b>0</b>	<b>0</b>	<b>1,208,272</b>	<b>941,472</b>	<b>0</b>	<b>0</b>
<b>Personnel Services</b>																	
Salaries and Wages																	
Basic Salary - Civilian	50101010 01																
Basic Pay - Military/Uniformed Personnel	50101010 02																
Other Compensation																	
Personnel Economic Relief Allowance (PERA)																	
PERA - Civilian																	
Representation Expenses																	
Transportation Allowance																	
RATA of Sectoral/Alternate Sectoral Representatives																	
<i>Continue down to the last object of expenditure...</i>																	
<b>Maintenance &amp; Other Operating Expenses</b>		<b>2,092,559</b>	<b>0</b>	<b>2,092,559</b>	<b>1,010,714</b>	<b>197,558</b>	<b>0</b>	<b>0</b>	<b>1,208,272</b>	<b>1,010,714</b>	<b>197,558</b>	<b>0</b>	<b>0</b>	<b>1,208,272</b>	<b>884,287</b>	<b>0</b>	<b>0</b>
Traveling Expenses	50201000 00																
Traveling Expenses - Local	50201010 00																
Traveling Expenses - Foreign	50201020 00																
Training and Scholarship Expenses																	
Training Expenses																	
Scholarship Grants/Expenses																	
Supplies and Materials Expenses																	
Office Supplies Expenses																	
Accountable Forms Expenses																	
Non-Accountable Forms Expenses																	
Animal/Zoological Supplies Expenses																	
Food Supplies Expenses																	
Welfare Goods Expenses																	
Drugs and Medicines Expenses																	
Medical, Dental and Laboratory Supplies Expenses																	
Fuel, Oil and Lubricants Expenses																	
Agricultural and Marine Supplies Expenses																	
Textbooks and Instructional Materials Expenses																	
Textbooks and Instructional Materials Expenses																	
Chalk Allowance																	
Military, Police and Traffic Supplies Expenses																	
Chemical and Filtering Supplies Expenses																	
Other Supplies and Materials Expenses																	
Utility Expenses		<b>1,596,744</b>	<b>0</b>	<b>1,596,744</b>	<b>1,010,714</b>	<b>197,558</b>	<b>0</b>	<b>0</b>	<b>1,208,272</b>	<b>1,010,714</b>	<b>197,558</b>	<b>0</b>	<b>0</b>	<b>1,208,272</b>	<b>388,472</b>	<b>0</b>	<b>0</b>
Water Expenses																	
Electricity Expenses (Trust fund-HHIC)		<b>1,596,744</b>		<b>1,596,744</b>	<b>1,010,714</b>	<b>197,558</b>			<b>1,208,272</b>	<b>1,010,714</b>	<b>197,558</b>	<b>0</b>	<b>0</b>	<b>1,208,272</b>	<b>388,472</b>	<b>0</b>	<b>0</b>
Ecozone Development		<b>495,815</b>		<b>495,815</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>495,815</b>	<b>0</b>	<b>0</b>


**SUMMARY OF APPROVED BUDGET, UTILIZATIONS, DISBURSEMENTS AND BALANCES BY OBJECT OF EXPENDITURES**  
**As of the Quarter Ending June 30, 2017**  
(In Thousand Pesos)

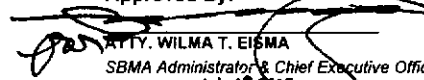
Department : \_\_\_\_\_  
Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)  
Operating Unit : \_\_\_\_\_  
Organization Code (UACS) : \_\_\_\_\_  
Funding Source Code (as clustered) : 101  
(e.g. Old Fund Code: 101,102, 151)

Particulars	UACS CODE	Approved Budget			Budget Utilization					Disbursements					BALANCES		
		Approved Budgeted	Adjustments (Additions, Reductions, Realignment)	Adjusted Budgeted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	Unutilized Budget	Unpaid Utilizations (10-15) = (17+18)	
					Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31		Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31			Due and Demandable / Accounts Payable	Not Yet Due and Demandable
1	2	3	4	5=[3+(-)4]	6	7	8	9	10=(6+7+8+9)	11	12	13	14	15=(11+12+13+14)	16=(5-10)	17	18
Continue down to the last object of expenditure...																	
<b>Financial Expenses</b>																	
Management Supervision/Trusteeship Fees																	
<b>Interest Expenses</b>																	
Interest Paid to Non Residents																	
Interest Paid to Residents other than General Government																	
Interest Paid to other General Government Units																	
Continue down to the last object of expenditure...																	
<b>Capital Outlays</b>		57,185	0	57,185	0	0	0	0	0	0	0	0	0	0	57,185	0	0
Property, Plant and Equipment Outlay																	
Buildings and Other Structures Outlay	50604040 00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Buildings	50604040 01																
School Buildings	50604040 02																
Hospitals and Health Centers	50604040 03																
Markets	50604040 04																
Machinery and Equipment Outlay	50604050 00	57,185	0	57,185	0	0	0	0	0	0	0	0	0	0	57,185	0	0
Machinery	50604050 01																
Office Equipment	50604050 02																
Information and Communication Technology Equipment	50604050 03																
Electronics and Communication Equipment	50604050 04	57,185		57,185	0			0	0	0	0	0	0	0	57,185	0	0
(sample object of expenditure only)																	
Continue down to the last object of expenditure...																	

**Certified Correct:**  
  
EDITHA LIM-MARZAL  
Head, Financial Planning and Budget Department  
Date: July 14, 2017

**Certified Correct:**  
  
EMILIA S. CANONIZADO  
Chief Accountant  
Date: July 14, 2017

**Recommending Approval:**  
  
ANTONIETTA P. SANQUI  
Deputy Administrator for Finance  
Date: July 14, 2017

**Approved By:**  
  
WILMA T. EISMA  
SBMA Administrator & Chief Executive Officer  
Date: July 18, 2017

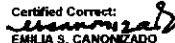
**MONTHLY REPORT OF DISBURSEMENTS**  
For the month of APRIL 2017

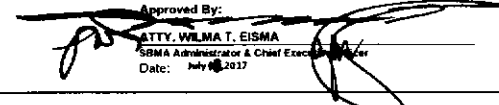
Department : \_\_\_\_\_  
Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)  
Operating Unit : \_\_\_\_\_  
Organization Code (UACS) : \_\_\_\_\_  
Funding Source Code (as clustered) : 101  
(e.g. Old Fund Code: 101, 102, 151)

PARTICULARS	CURRENT YEAR BUDGET					PRIOR YEAR'S BUDGET											SUB-TOTAL	TRUST LIABILITIES				GRAND TOTAL					Remarks
	PS	MOOE	Fin. Exp	CO	TOTAL	PRIOR YEAR'S ACCOUNTS PAYABLE					CURRENT YEAR'S ACCOUNTS PAYABLE					TOTAL		PS	MOOE	CO	TOTAL	PS	MOOE	Fin. Exp	CO	TOTAL	
						PS	MOOE	Fin. Exp	CO	Sub-Total	PS	MOOE	Fin. Exp	CO	Sub-Total												
1	2	3	4	5	6=(2+3+4+5)	7	8	9	10	11=(7+8+9+10)	12	13	14	15	16=(12+13+14+15)	17=(11+16)	18=(8+17)	19	20	21	22=(19+20+21)	23	24	25	26	27=(23+24+25+26)	28
Notice of Cash Allocation (NCA) MDS Checks Issued Advice to Debit Account Working Fund (NCA issued to BTR) Tax Remittance Advices Issued (TRA) Cash Disbursement Ceiling (CDC) Non-Cash Availment Authority (NCAA) Others (CDT, BTR Docs Stamp, etc.)		61,850.21			61,850.21		0			0		0			0	0	61,850.21		61,850.21		61,850.21	0	61,850.21	0	0	61,850.21	e.g. Reasons for over or under spending and the catch-up plan
TOTAL	0	61850.21	0	0	61850.21	0	0	0	0	0	0	0	0	0	0	0	61840.21	0	61,850.21	0	61,850.21	0	61,850.21	0	0	61850.21	
MARCH							0					0			0	0					0		0				
Notice of Cash Allocation MDS Checks Issued Advice to Debit Account Tax Remittance Advices Issued Cash Disbursement Ceiling Non-Cash Availment Authority Others (CDT, Docs Stamp, etc.)		0					0					0			0	0					0		0				
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
APRIL			61,850.21				0					0			0	0			61,850.21		61,850.21		61,850.21	-	-	61,850.21	
Notice of Cash Allocation MDS Checks Issued Advice to Debit Account Tax Remittance Advices Issued Cash Disbursement Ceiling Non-Cash Availment Authority Others (CDT, Docs Stamp, etc.)			61,850.21				0					0			0	0			61,850.21		61,850.21		61,850.21	-	-	61,850.21	
TOTAL	0	61850.21	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	61,850.21	-	61,850.21	-	61,850.21	-	-	61,850.21	
GRAND TOTAL	-	61,850.21	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	61,850.21	-	61,850.21	-	61,850.21	-	-	61,850.21	

## SUMMARY:

	Previous Report (March)	This month (April)	As of Date		Previous Report (March)	This month (April)	As of Date
Total Disbursement Authorities Received		61,850.21		Total Disbursements Program		61,850.21	
NCA				Less: * Actual Disbursements		61,850.21	
Working Fund				(Over/Under spending)			
TRA							
CDC							
NCAA							
Others (CDT, BTR Docs Stamp, etc.)							
Less: Balance of Transfer Allocations (NTA) Issued							
Total Disbursements Authorities Available							
Less: Lapsed NCA							
Disbursements *							
Balance of Disbursements Authorities as of to date							
Notes: The use of NTA is discouraged							
* Amounts should tally							

Certified Correct:  
  
EMILIA S. CANONIZADO  
Agency Chief Accountant  
Date: July 14, 2017

Approved By:  
  
ATTY. WILMA T. EISMA  
SBMA Administrator & Chief Executive Officer  
Date: July 14, 2017

## INSTRUCTIONS

FAR No. 4

- The Monthly Report of Disbursements (MRD) shall be:
  - Prepared indicating all authorized disbursements of the agency/OU by type and by allotment class, showing the totals by disbursement authority issued.
  - Certified Correct by the Chief Accountant/Head of Accounting Unit and approved by Head of Agency/Authorized Representative.
  - Submitted to the Department of Budget and Management (DBM) and COA - Government Accountability Sector (GAS).

In submitting their reports to DBM, agencies and OUs under the coverage of DBM Central Office shall submit their reports directly to the Budget and Management Bureau (BMB) concerned. In the case however of DepEd, DOH, DPWH, TESDA, SUCs, CHED, their ROs and lowest OUs shall submit their reports directly to the DBM RO concerned. It is understood that the lowest operating unit shall likewise submit the reports to their next higher level unit for consolidation and transmittal to their Central Office (CO). The CO of these departments/agencies shall submit the consolidated department/agency report to the DBM - BMB concerned.

- Due for submission to DBM and COA on or before the 30th day of the following month covered by the report.
- Columns 1 to 28 shall reflect the following information:

MONTHLY REPORT OF DISBURSEMENTS  
For the month of APRIL 2017

Department : \_\_\_\_\_  
Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)  
Operating Unit : \_\_\_\_\_  
Organization Code (UACS) : \_\_\_\_\_  
Funding Source Code (as clustered) : 101  
(e.g. Old Fund Code: 101,102, 151)

Column 1 - type of disbursement authorities used during the month covered by the report.

- Disbursements against the Notice of Cash Allocations/Notice of Transfer of Allocations made through MDS Checks or Advices to Debit Account;
- Working Fund for NCA's issued to the Bureau of the Treasury (BTr);
- Tax Remittance Advices for remittance of taxes withheld;
- Cash Disbursement Ceiling for authorized disbursements charged against income collected and retained by the foreign service posts of DFA and DOLE;
- Non-Cash Availment Authority for cost of goods and services paid directly by lending institutions to creditors of the agency implementing a foreign-assisted project; and
- Others for Custom Duties and Taxes, BTr Documentary Stamp Tax, etc.

Columns 2 to 6 - total disbursements made for obligations/expenditures incurred and charged against the current year budget i.e., allotments received during the year chargeable against the current year GAA

Columns 7 to 17 - total disbursements made for prior years' budget

Column 18 - sub-total of Columns 6 & 17 i.e., all disbursements for regular operating requirements.

Columns 19 to 22 - total disbursements made for trust liabilities covered by E.O. 338 / DOF-DBM Joint Circular No. 1-97.

Columns 23-27 - grand total, i.e., Columns 6, 17 & 22 for all types of disbursements by allotment class during the month covered by the report.

Column 28 - any additional information relevant to this report.

3. Summary of Total Disbursement Authority received and actual disbursements shall be indicated. List of disbursements authorities shall be presented on a separate sheet by Disbursement Authorities received indicating the number, date and amount.

4. Likewise, the over or under spending shall be determined by deducting the actual disbursements from the disbursements program. The reasons for over or under spending and the catch-up plan shall be stated in the remarks.

PARTICULARS		CURRENT YEAR BUDGET					PRIOR YEAR'S BUDGET										TRUST LIABILITIES				GRAND TOTAL					Remarks			
							PRIOR YEAR'S ACCOUNTS PAYABLE					CURRENT YEAR'S ACCOUNTS PAYABLE					TOTAL	SUB-TOTAL	TRUST LIABILITIES				GRAND TOTAL						
		PS	MOOE	Fin. Exp	CD	TOTAL													PS	MOOE	Fin. Exp	CO	Sub-Total	PS	MOOE		Fin. Exp	CD	Sub-Total
		8 = (2+3+4+5)	7	8	9	10	11 = (7+8+9+10)	12	13	14	15	16 = (12+13+14+15)	17 = (11+16)	18 = (8+17)	19	20	21	22 = (19+20+21)	23	24	25	26	27 = (23+24+25+26)	28					
1		2	3	4	5	6 = (2+3+4+5)	7	8	9	10	11 = (7+8+9+10)	12	13	14	15	16 = (12+13+14+15)	17 = (11+16)	18 = (8+17)	19	20	21	22 = (19+20+21)	23	24	25	26	27 = (23+24+25+26)	28	
	Notice of Cash Allocation (NCA) MDS Checks Issued Advice to Debit Account Working Fund (NCA issued to BTr) Tax Remittance Advices Issued (TRA) Cash Disbursement Ceiling (CDC) Non-Cash Availment Authority (NCAA) Others (CDT, BTr Docs Stamp, etc.)		0			0	0			0		0			0	0	0	0					0		0	0	0		e.g. Reasons for over or under spending and the catch-up plan
	TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0	0	0		
APRIL			61,850				0				0			0	0	0	0	0		61,850		61,850		61,850	0	0	61,850		
	Notice of Cash Allocation MDS Checks Issued Advice to Debit Account Tax Remittance Advices Issued Cash Disbursement Ceiling Non-Cash Availment Authority Others (CDT, Docs Stamp, etc.)						0				0			0	0	0	0	0	0	61,850		61,850		61,850			61,850		
	TOTAL	0	61,850	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	61,850		61,850		61,850			61,850		
MAY							0				0			0	0	0	0	0	0										
	Notice of Cash Allocation MDS Checks Issued Advice to Debit Account Tax Remittance Advices Issued Cash Disbursement Ceiling Non-Cash Availment Authority Others (CDT, Docs Stamp, etc.)						0				0			0	0	0	0	0	0										
	TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0										
GRAND TOTAL			61,850																	61,850		61,850		61,850			61,850		

Approved By: ATTY. WILMA T. EISMA  
SBMA Administrator & Chief Executive Officer  
Date: July 18, 2017

In submitting their reports to DBM, agencies and OUs under the coverage of DBM Central Office shall submit their reports directly to the Budget and Management Bureau (BMB) concerned. In the case however of DepEd, DOH, DPWH, TESDA, SUCs, CHED, their ROs and lowest OUs shall submit their reports directly to the DBM RO concerned. It is understood that the lowest operating unit shall likewise submit the reports to their next higher level unit for consolidation and transmittal to their Central Office (CO). The CO of these departments/agencies shall submit the consolidated department/agency report to the DBM - BMB concerned.



**MONTHLY REPORT OF DISBURSEMENTS**  
For the month of MAY 2017

Department : \_\_\_\_\_  
 Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)  
 Operating Unit : \_\_\_\_\_  
 Organization Code (UACS) : \_\_\_\_\_  
 Funding Source Code (as clustered) : 101  
 (e.g. Old Fund Code: 101,102, 151)

- d.) Due for submission to DBM and COA on or before the **30th day of the following month** covered by the report.
2. Columns 1 to 28 shall reflect the following information:
- Column 1 - type of disbursement authorities used during the month covered by the report.
- Disbursements against the Notice of Cash Allocations/Notice of Transfer of Allocations made through MDS Checks or Advices to Debit Account;
  - Working Fund for NCA's issued to the Bureau of the Treasury (BTI);
  - Tax Remittance Advices for remittance of taxes withheld;
  - Cash Disbursement Ceiling for authorized disbursements charged against income collected and retained by the foreign service posts of DFA and DOLE;
  - Non-Cash Availment Authority for cost of goods and services paid directly by lending institutions to creditors of the agency implementing a foreign-assisted project; and
  - Others for Custom Duties and Taxes, BTr Documentary Stamp Tax, etc.
- Columns 2 to 6 - total disbursements made for obligations/expenditures incurred and charged against the current year budget i.e., allotments received during the year chargeable against the current year GAA
- Columns 7 to 17 - total disbursements made for prior years' budget
- Column 18 - sub-total of Columns 6 & 17 i.e., all disbursements for regular operating requirements.
- Columns 19 to 22 - total disbursements made for trust liabilities covered by E.O. 338 / DOF-DBM Joint Circular No. 1-97.
- Columns 23-27 - grand total, i.e., Columns 6, 17 & 22 for all types of disbursements by allotment class during the month covered by the report.
- Column 28 - any additional information relevant to this report.
3. Summary of Total Disbursement Authority received and actual disbursements shall be indicated. List of disbursements authorities shall be presented on a separate sheet by Disbursement Authorities received indicating the number, date and amount.
4. Likewise, the over or under spending shall be determined by deducting the actual disbursements from the disbursements program. The reasons for over or under spending and the catch-up plan shall be stated in the remarks.

**MONTHLY REPORT OF DISBURSEMENTS**  
For the month of JUNE 2017


Department : \_\_\_\_\_  
 Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)  
 Operating Unit : \_\_\_\_\_  
 Organization Code (UACS) : \_\_\_\_\_  
 Funding Source Code (as clustered) : 101  
 (e.g. Old Fund Code: 101,102, 151)

PARTICULARS	CURRENT YEAR BUDGET					PRIOR YEAR'S BUDGET											SUB-TOTAL	TRUST LIABILITIES				GRAND TOTAL					Remarks
	PS	MOOE	Fin. Exp	CO	TOTAL	PRIOR YEAR'S ACCOUNTS PAYABLE					CURRENT YEAR'S ACCOUNTS PAYABLE					TOTAL		PS	MOOE	CO	TOTAL	PS	MOOE	Fin. Exp	CO	TOTAL	
						PS	MOOE	Fin. Exp	CO	Sub-Total	PS	MOOE	Fin. Exp	CO	Sub-Total												
1	2	3	4	5	6=(2+3+4+5)	7	8	9	10	11=(7+8+9+10)	12	13	14	15	16=(12+13+14+15)	17=(11+16)	18=(6+17)	19	20	21	22=(19+20+21)	23	24	25	26	27=(23+24+25+26)	28
Notice of Cash Allocation (NCA) MDS Checks Issued Advice to Debit Account Working Fund (NCA issued to BTr) Tax Remittance Advices Issued (TRA) Cash Disbursement Ceiling (CDC) Non-Cash Availment Authority (NCAA) Others (CDT, BTr Docs Stamp, etc.) TOTAL		197,558			197,558		0			0		0			0	0	197,558		197,558		197,558		197,558			197,558	e.g. Reasons for over or under spending and the catch-up plan
MAY Notice of Cash Allocation MDS Checks Issued Advice to Debit Account Tax Remittance Advices Issued Cash Disbursement Ceiling Non-Cash Availment Authority Others (CDT, Docs Stamp, etc.) TOTAL							0					0			0	0											
JUNE Notice of Cash Allocation MDS Checks Issued Advice to Debit Account Tax Remittance Advices Issued Cash Disbursement Ceiling Non-Cash Availment Authority Others (CDT, Docs Stamp, etc.) TOTAL		135,708					0					0			0	0	0		135,708		135,708		135,708			135,708	
2ND QUARTER Notice of Cash Allocation MDS Checks Issued Advice to Debit Account Tax Remittance Advices Issued Cash Disbursement Ceiling Non-Cash Availment Authority Others (CDT, Docs Stamp, etc.) TOTAL	0	197,558	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0	-	197,558	-	197,558	-	197,558	-	-	197,558	
GRAND TOTAL	-	197,558	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	197,558	-	197,558	-	197,558	-	-	197,558	

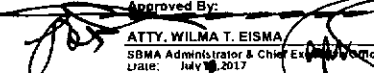
## SUMMARY:

Total Disbursement Authorities Received  
 NCA  
 Working Fund  
 TRA  
 CDC  
 NCAA  
 Others (CDT, BTr Docs Stamp, etc.)  
 Less: Notice of Transfer Allocations (NTA)\* issued  
 Total Disbursements Authorities Available  
 Less: Lapsed NCA  
 Disbursements \*  
 Balance of Disbursements Authorities as of to date

Notes: The use of NTA is discouraged  
 \* Amounts should tally

Certified Correct:  
  
**EMILIA S. CANONIZADO**  
 Agency Chief Accountant  
 UACG: July 14, 2017

Total Disbursements Program  
 Less: \* Actual Disbursements  
 (Over)/Under spending

Approved By:  
  
**ATTY. WILMA T. EISMA**  
 SBMA Administrator & Chief Executive Officer  
 Date: July 18, 2017

**MONTHLY REPORT OF DISBURSEMENTS**  
For the month of JUNE 2017

Department : \_\_\_\_\_  
 Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)  
 Operating Unit : \_\_\_\_\_  
 Organization Code (UACS) : \_\_\_\_\_  
 Funding Source Code (as clustered) : 101  
 (e.g. Old Fund Code: 101,102, 151)

## INSTRUCTIONS

FAR No. 4

## 1. The Monthly Report of Disbursements (MRD) shall be:

- a.) Prepared indicating all authorized disbursements of the agency/OU by type and by allotment class, showing the totals by disbursement authority issued.
- b.) Certified Correct by the Chief Accountant/Head of Accounting Unit and approved by Head of Agency/Authorized Representative.
- c.) Submitted to the Department of Budget and Management (DBM) and COA - Government Accountancy Sector (GAS).

In submitting their reports to DBM, agencies and OUs under the coverage of DBM Central Office shall submit their reports directly to the Budget and Management Bureau (BMB) concerned. In the case however of DepEd, DOH, DPWH, TESDA, SUCs, CHED, their ROs and lowest OUs shall submit their reports directly to the DBM RO concerned. It is understood that the lowest operating unit shall likewise submit the reports to their next higher level unit for consolidation and transmittal to their Central Office (CO). The CO of these departments/agencies shall submit the consolidated department/agency report to the DBM - BMB concerned.

- d.) Due for submission to DBM and COA on or before the 30th day of the following month covered by the report.

## 2. Columns 1 to 28 shall reflect the following information:

Column 1 - type of disbursement authorities used during the month covered by the report.

- Disbursements against the Notice of Cash Allocations/Notice of Transfer of Allocations made through MDS Checks or Advices to Debit Account;
- Working Fund for NCA's issued to the Bureau of the Treasury (BTr);
- Tax Remittance Advices for remittance of taxes withheld;
- Cash Disbursement Ceiling for authorized disbursements charged against income collected and retained by the foreign service posts of DFA and DOLE;
- Non-Cash Availment Authority for cost of goods and services paid directly by lending institutions to creditors of the agency implementing a foreign-assisted project; and
- Others for Custom Duties and Taxes, BTr Documentary Stamp Tax, etc.

Columns 2 to 6 - total disbursements made for obligations/expenditures incurred and charged against the current year budget i.e., allotments received during the year chargeable against the current year GAA

Column 3 - total disbursements made for obligations/expenditures incurred during the year but charged against prior year's budget (i.e., allotments received in the previous year which are still valid for obligation during current year as well as, allotment releases during the current year chargeable against prior year's GAA (i.e., agency regular budget and SPFs)

Columns 7 to 17 - total disbursements made for prior years' budget

Column 18 - sub-total of Columns 6 & 17 i.e., all disbursements for regular operating requirements.

Columns 19 to 22 - total disbursements made for trust liabilities covered by E.O. 338 / DOF-DBM Joint Circular No. 1-97.

Columns 23-27 - grand total, i.e., Columns 6, 17 & 22 for all types of disbursements by allotment class during the month covered by the report.

Column 28 - any additional information relevant to this report.

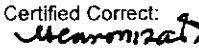
## 3. Summary of Total Disbursement Authority received and actual disbursements shall be indicated. List of disbursements authorities shall be presented on a separate sheet by Disbursement Authorities received indicating the number, date and amount.

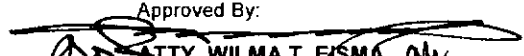
## 4. Likewise, the over or under spending shall be determined by deducting the actual disbursements from the disbursements program. The reasons for over or under spending and the catch-up plan shall be stated in the remarks.

**QUARTERLY REPORT OF REVENUE AND OTHER RECEIPTS**  
**As of the Quarter Ending June 30, 2017**  
**(In Thousand Pesos)**

Department : \_\_\_\_\_  
 Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)  
 Operating Unit : \_\_\_\_\_  
 Organization Code (UACS) : \_\_\_\_\_

CLASSIFICATION / SOURCES OF REVENUE AND OTHER RECEIPTS	UACS Code	REVENUE TARGET (Annual)	ACTUAL REVENUE AND OTHER RECEIPTS COLLECTIONS					CUMULATIVE REMITTANCE /DEPOSITS TO DATE			VARIANCE		Remarks
			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	Remittance to BTr	Deposited with AGDB	Total	Amount	%	
1	2	3	4	5	6	7	8=(4+5+6+7)	9	10	11=(9+10)	12=(8-3)	13 = (12 / 3)	14
<b>A. General Fund (formerly Fund 101)</b>							N/A			N/A	N/A	N/A	
- Tax													
Documentary Stamp Tax	40104010 00												
- Non-Tax													
Permit Fees Import	40201010 01												
<b>B. Special Account in the General Fund (formerly Fund 105, 183, 401, 151-159)</b>													
- Tax													
- Non-Tax													
<b>C. Off-Budget Accounts (formerly Fund 161 to 164, etc.)</b>							N/A			N/A	N/A	N/A	
<b>D. Custodial Funds (formerly Fund 101-184, 187)</b>													
<b>TOTAL</b>													

Certified Correct:  
  
**EMILIA S. CANONIZADO**  
 Chief Accountant  
 Date: July 14, 2017

Approved By:  
  
**ATTY. WILMA T. EISMA**  
 SBMA Administrator & Chief Executive Officer  
 Date: July 18, 2017

**QUARTERLY REPORT OF REVENUE AND OTHER RECEIPTS**  
**As of the Quarter Ending June 30, 2017**  
**(In Thousand Pesos)**

Department : \_\_\_\_\_  
 Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)  
 Operating Unit : \_\_\_\_\_  
 Organization Code (UACS) : \_\_\_\_\_

**INSTRUCTIONS**

1. This Quarterly Report of Revenue and Other Receipts shall reflect the agency's/OU's actual revenue and other receipts collections from all sources remitted with the Bureau of the Treasury (BTr) and deposited in other Authorized Government Depository Bank (AGDB), for the budget year, broken down by quarter. This shall be submitted to DBM and COA not later than the 30th day following the end of the quarter.
2. Column 1 shall reflect the classification of revenue and other receipts as to tax or non-tax and should identify the specific source (Tax Income: e.g., Tax on Domestic Goods and Services, Tax on Net Profits, etc.; Non-tax Income: e.g. Permits and Licenses, Service Income, Business Income, etc) consistent with the Revised Chart of Accounts prescribed by COA.
3. Column 2 shall reflect the Unified Accounts Codes Structure (UACS) Code per COA-DBM-DOF Joint Circular No. 2013-1 dated 6 August 2013.
4. Columns 3 shall reflect the revenue targets for the year. This should be consistent with the amounts indicated in the Budget of Expenditures and Sources of Financing (BESF) tables for the budget year.
5. Columns 4 to 8 shall reflect the actual quarterly revenue and other receipts collections for the year covered by the report.
6. Columns 9 to 11 shall reflect the cumulative revenue and other receipts deposited by the agency with the BTr / AGDB as of date (from January 1 of the current year).
7. Columns 12 and 13 shall reflect the variance between the annual targeted collection and the actual revenue and other receipts collection as of the period covered by the report.
8. Column 14 shall reflect any additional information i.e., reasons for any variance between targeted and actual collections; new fees imposed; increase in fees and charges; or implementation of new programs.
9. This form shall be Certified Correct by the Chief Accountant/Head of Accounting Unit and approved by Head of Agency/Authorized Representative.