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2016-BC-063010

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT

General Solano St, San Miguel, Manila

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(BAR NO. 1)

Document Reference No: 2016-BC-063010

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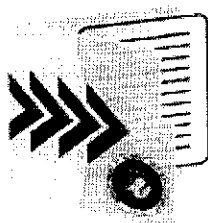
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Department of Budget and Management

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QUARTERLY PHYSICAL REPORT OF OPERATION
As of June 30, 2016

Department : _____
 Agency : SUBIC BAY METROPOLITAN AUTHORITY
 Operating Unit : _____
 Organization Code (UACS) : _____

	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

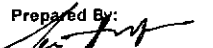
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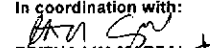
QUARTERLY PHYSICAL REPORT OF OPERATION
As of June 30, 2016

Department : _____
 Agency : SUBIC BAY METROPOLITAN AUTHORITY
 Operating Unit : _____
 Organization Code (UACS) : _____

	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars	UACS CODE	Physical Targets					Physical Accomplishments					Variance as of _____	Remarks
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total		
1	2	3	4	5	6	7=(3+4+5+6)	8	9	10	11	12=(8+9+10+11)	13	14
Part B Major Programs/Projects KRA No. 1 - Anti-Corruption, Transparent, Accountable and Participatory Governance Program Budgeting: Education Program MPP Target 1 Target 2 ... Other Major Programs and Projects PAP Target 1 Target 2continue down to the last PAP ...continue down to the last Program Budgeting ...continue down to the last KRA						N/A					N/A		

Prepared By: 
JEROME A. MASCARDO
 Division Chief III
 Date: _____

In coordination with:

EDITHA LIM-MARZAL
 Head, Financial Planning and Budget Department
 Date: _____

Approved by: 
ROBERTO V. GARCIA
 Chairman and Administrator
 Date: _____

	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations

[illegible]

	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations





[illegible]

STATEMENT OF APPROPRIATIONS, ALLOTMENTS, OBLIGATIONS, DISBURSEMENTS AND BALANCES
As of the Quarter Ending June 30, 2016

Department : _____
 Agency : SUBIC BAY METROPOLITAN AUTHORITY
 Operating Unit : _____
 Organization Code (UACS) : _____
 Funding Source Code (as clustered) : 101
 (e.g. Old Fund Code: 101, 102, 151)

	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations

Particulars	UACS CODE	Appropriations			Allotments			Current Year Obligations					Current Year Disbursements					Balances					
		Authorized Appropriation	Adjustments (Transfer To/From, Reassignment)	Adjusted Appropriations	Allotments Received	Adjustments (Withdrawal, Reassignment)	Transfer To	Transfer From	Adjusted Total Allotments	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	Unreleased Appropriations	Unobligated Allotment	Unpaid Obligations (15-20) = (23+24)	
										Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31		Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31				Due and Demandable	Not Yet Due and Demandable
1	2	3	4	5=(3+4)	6	7	8	9	10=[(8+(-17) -8+9]	11	12	13	14	15=(11+12+13+14)	16	17	18	19	20=(16+17+18+19)	21=(5-10)	22=(10-15)	23	24
...continue down to the last PAP																							
...continue down to the last Program Budgeting																							
...continue down to the last KRA																							

Certified Correct:  <u>EDITH LIM-MARZAL</u> Head, Financial Planning & Budget Dept. Date: _____	Certified Correct:  <u>EMILIA A. CANONIZADO</u> Head, Accounting Department Date: _____	Recommending Approval:  <u>ANTONIO P. SARSUI</u> Deputy Administrator for Finance Date: _____	Approved By:  <u>ROBERTO V. GARCIA</u> SBMA Chairman & Administrator Date: _____
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	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations

[illegible]

SUMMARY OF APPROPRIATIONS, ALLOTMENTS, OBLIGATIONS, DISBURSEMENTS AND BALANCES BY OBJECT OF EXPENDITURES
As of the Quarter Ending June 30, 2016

Department :
Agency : **SUBIC BAY METROPOLITAN AUTHORITY (SBMA)**
Operating Unit :
Organization Code (UACS) :
Funding Source Code (as clustered) : **101**
(e.g. Old Fund Code: 101, 102, 151)

	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations

Particulars	UACS CODE	Appropriations			Allotments				Current Year Obligations					Current Year Disbursements					Balances				
		Authorized Appropriation	Adjustments (Transfer (To)/From, Realignment)	Adjusted Appropriations	Allotments Received	Adjustments (Withdrawal, Realignment)	Transfer To	Transfer From	Adjusted Total Allotments	1st Quarter Ending March 31	2nd Quarter Ending June 30	3rd Quarter Ending Sept. 30	4th Quarter Ending Dec. 31	Total	1st Quarter Ending March 31	2nd Quarter Ending June 30	3rd Quarter Ending Sept. 30	4th Quarter Ending Dec. 31	Total	Unreleased Appropriations	Unobligated Allotment	Unpaid Obligations (15-20) = (23+24)	
																						Due and Demandable	Not Yet Due and Demandable
1	2	3	4	5=(3+4)	6	7	8	9	10=[(8+(-)7)+8+9]	11	12	13	14	15=(11+12+13+14)	16	17	18	19	20=(16+17+18+19)	21=(5-10)	22=(10-15)	23	24
Interest Paid to Non Residents Interest Paid to Residents other than General Government Interest Paid to other General Government Units Continue down to the last object of expenditure ...																							
Capital Outlays Property, Plant and Equipment Outlay Buildings and Other Structures Outlay Buildings School Buildings Hospitals and Health Centers Markets Machinery and Equipment Outlay Machinery Office Equipment Information and Communication Technology Equipment (sample object of expenditure only) Continue down to the last object of expenditure ...	50604040 00 50604040 01 50604040 02 50604040 03 50604040 04 50604050 00 50604050 01 50604050 02 50604050 03																						
B. AUTOMATIC APPROPRIATIONS Retirement and Life Insurance Premium Specify allotment class/object of expenditures Customs Duties and Taxes Specify allotment class/object of expenditures Continue down to the last object of expenditure ...																							
C. SPECIAL PURPOSE FUNDS Miscellaneous Personnel Benefits Fund Specify allotment class/object of expenditures Pension and Gratuity Fund Specify allotment class/object of expenditures Continue down to the last object of expenditure ...																							
GRAND TOTAL		2,029,108	0	2,029,108	1,611,715	0	0	0	1,611,715	1,466,888	145,027	0	0	1,611,715	1,466,888	145,027	0	0	1,611,715	417,393	0	0	0
Certified Correct: EDITHA LIM-MARZALO Head, Financial Planning and Budget Department Date:		Certified Correct: EMILIA S. CANONIZADO Chief Accountant Date:				Recommending Approval: ANTONIE M. P. SANDOVAL Deputy Administrator for Finance Date:									Approved By: ROBERTO V. GARCIA SBMA Chairman & Administrator Date:								

List of Allotments and Sub-Allotments
As of the quarter ending June 30, 2016

Department : _____
 Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)
 Operating Unit : _____
 Organization Code (UACS) : _____
 Funding Source Code (as clustered) : 101
 (e.g. Old Fund Code: 101, 102, 151)

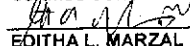
	Current Year Appropriations
	Continuing Appropriations
	Supplemental Appropriations

No.	Allotments / Sub-Allotments		Funding Source		Allotments / Sub-Allotments received from COs / ROs				Sub-Allotment to Regions/Operating Units				Total Allotments / Net of Sub-allotments			
	Number	Date	Description	UACS Code	PS	MOOE	CO	Total	PS	MOOE	CO	Total	PS	MOOE	CO	Total
1	2	3	4	5	6	7	8	9=(6+7+8)	10	11	12	13=(10+11+12)	14 = (6+10)	15 = (7+11)	16 = (8 + 12)	17=(14+15+16)
A. Allotments received from DBM																
1	Comprehensive Release per Annex A and A-1 of NBC No. 551		Agency Specific Budget	1 01 101												
2	GARO No. 2014-1 (RLIP)		RLIP	1 04 102												
3																
4	SARO (MPBF) - HHIC			1 01 406		0		0					0	0	0	0
5																
6																
7																
8																
9																
10																
11																
12																
13																
14																
15																
	Sub-total				-	-	-	-	-	-	-	-	-	-	-	-
B. Sub-allotments received from Central Office/Regional Office																
1																
2																
3																
4																
5																
6																
	Sub-Total				-	-	-	-	-	-	-	-	-	-	-	-
	Total Allotments				-	-	-	-	-	-	-	-	-	-	-	-

Summary by Funding Source Code:

Agency Specific Budget	1 01 101
RLIP	1 04 102
MPBF	1 01 406

Certified Correct:



EDITHA L. MARZAL

Head, Financial Planning and Budget Department

Date:

List of Allotments and Sub-Allotments
As of the quarter ending June 30, 2016

Department : _____
 Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)
 Operating Unit : _____
 Organization Code (UACS) : _____
 Funding Source Code (as clustered) : 101
 (e.g. Old Fund Code: 101,102, 151)

	Current Year Appropriations
	Continuing Appropriations
	Supplemental Appropriations

No.	Allotments / Sub-Allotments		Funding Source		Allotments / Sub-Allotments received from COs / ROs				Sub-Allotment to Regions/Operating Units				Total Allotments / Net of Sub-allotments			
	Number	Date	Description	UACS Code	PS	MOOE	CO	Total	PS	MOOE	CO	Total	PS	MOOE	CO	Total
1	2	3	4	5	6	7	8	9=(6+7+8)	10	11	12	13=(10+11+12)	14=(6+10)	15=(7+11)	16=(8+12)	17=(14+15+16)

FAR No. 1-B

INSTRUCTIONS:


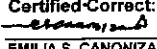


- The list of Allotments and Sub-Allotments shall be prepared to support the quarterly SAAODB per FAR No. 1.
- Columns 1 to 17 shall reflect the following information:
 Column 1 - sequential numbering to determine how many obligational authorities were received / issued.
 Columns 2 and 3 - Assigned allotment / Sub-allotment numbers and the date of issuance.
 Columns 4 and 5 - the source of the current year allotments/ sub-allotments - Agency specific budget, Special Purpose Funds, Automatic Appropriations i.e., RLIP, SAGF, etc. and the corresponding Funding Source Code.
 Columns 6 to 8 - the amount of Allotments and Sub-Allotments transferred from Central Office / Regional Offices under each allotment class should tally with the amount reflected in Column 9 of FAR Nos. 1 and 1-A.
 Column 9 - sum of columns 6, 7 and 8.
 Columns 10 to 12 - the amount of Sub-Allotments transferred to Regional Offices / Operating Units. Total transfers to other OUs under each allotment class should tally with the amount reflected in Column 8 of FAR Nos. 1 and 1-A.
 Column 13 - sum of columns 10, 11 and 12.
 Columns 14 to 17 - total of columns 9 and 13 by allotment class.

Department _____
 Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)
 Operating Unit _____
 Organization Code (UACS) _____
 Funding Source Code (as clustered) : 101
 (e.g. Old Fund Code: 101,102, 151)

[illegible]

STATEMENT OF APPROVED BUDGET, UTILIZATIONS, DISBURSEMENTS AND BALANCES
As of the Quarter Ending June 30, 2016

Department : _____
 Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)
 Operating Unit : _____
 Organization Code (UACS) : _____
 Funding Source Code (as clustered) : 101
 (e.g. Old Fund Code: 101, 102, 151)

Particulars	UACS CODE	Approved Budget			Budget Utilization					Disbursements					BALANCES		
		Approved Budgeted Revenue	Adjustments (Additions, Reductions, Realignment)	Adjusted Budgeted Revenue	1st Quarter Ending March 31	2nd Quarter Ending June 30	3rd Quarter Ending Sept. 30	4th Quarter Ending Dec. 31	Total	1st Quarter Ending March 31	2nd Quarter Ending June 30	3rd Quarter Ending Sept. 30	4th Quarter Ending Dec. 31	Total	Unutilized Budget	Unpaid Utilizations (10-15) = (17+18)	
																Due and Demandable / Accounts Payable	Not Yet Due and Demandable
1	2	3	4	5=[3+(-)4]	6	7	8	9	10=(6+7+8+9)	11	12	13	14	15=(11+12+13+14)	16=(5-10)	17	18
and monitored by the President through PMS PAP ...continue down to the last PAP ...continue down to the last Program Budgeting ...continue down to the last KRA																	
Certified Correct:  EDITHA LIN-MARZAL Head, Financial Planning and Budget Department Date: _____		Certified-Correct:  EMILIA S. CANONIZADO Chief Accountant Date: _____		Recommending Approval:  ANTONIETTA P. SANQUI Deputy Administrator for Finance Date: _____					Approved By:  ROBERTO V. GARCIA SBMA Chairman & Administrator Date: _____								

SUMMARY OF APPROVED BUDGET, UTILIZATIONS, DISBURSEMENTS AND BALANCES BY OBJECT OF EXPENDITURES
As of the Quarter Ending June 30,2016

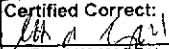
Department : _____
 Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)
 Operating Unit : _____
 Organization Code (UACS) : _____
 Funding Source Code (as clustered) : 101
 (e.g. Old Fund Code: 101,102, 151)

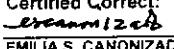
Particulars	UACS CODE	Approved Budget			Budget Utilization					Disbursements					BALANCES		
		Approved Budgeted Revenue	Adjustments (Additions, Reductions, Realignment)	Adjusted Budgeted Revenue	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	Unutilized Budget	Unpaid Utilizations (10-15) = (17+18)	
					Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31	10=(6+7+8 +9)	Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31	15=(11+12+ 13+14)		Due and Demandable / Accounts Payable	Not Yet Due and Demandable
1	2	3	4	5=[3+(-)4]	6	7	8	9	10=(6+7+8 +9)	11	12	13	14	15=(11+12+ 13+14)	16=(5-10)	17	18
SUMMARY																	
A. AGENCY SPECIFIC BUDGET																	
Personnel Services																	
Salaries and Wages																	
Basic Salary - Civilian	50101010 01																
Basic Pay - Military/Uniformed Personnel	50101010 02																
Other Compensation																	
Personnel Economic Relief Allowance (PERA)																	
PERA - Civilian																	
Representation Expenses																	
Transportation Allowance																	
RATA of Sectoral/Alternate Sectoral Representatives																	
<i>Continue down to the last object of expenditure...</i>																	
		2,029,108	0	2,029,108	1,466,688	145,027	0	0	1,611,715	1,466,688	145,027	0	0	1,611,715	417,393	0	0
Maintenance & Other Operating Expenses																	
Travelling Expenses	50201000 00																
Traveling Expenses - Local	50201010 00																
Traveling Expenses - Foreign	50201020 00																
Training and Scholarship Expenses																	
Training Expenses																	
Scholarship Grants/Expenses																	
Supplies and Materials Expenses																	
Office Supplies Expenses																	
Accountable Forms Expenses																	
Non-Accountable Forms Expenses																	
Animal/Zoological Supplies Expenses																	
Food Supplies Expenses																	
Welfare Goods Expenses																	
Drugs and Medicines Expenses																	
Medical, Dental and Laboratory Supplies Expenses																	
Fuel, Oil and Lubricants Expenses																	
Agricultural and Marine Supplies Expenses																	
Textbooks and Instructional Materials Expenses																	
Textbooks and Instructional Materials Expenses																	
Chalk Allowance																	
Military, Police and Traffic Supplies Expenses																	
Chemical and Filtering Supplies Expenses																	
Other Supplies and Materials Expenses																	
Utility Expenses																	
		2,029,108	0	2,029,108	1,466,688	145,027	0	0	1,611,715	1,466,688	145,027	0	0	1,611,715	417,393	0	0


SUMMARY OF APPROVED BUDGET, UTILIZATIONS, DISBURSEMENTS AND BALANCES BY OBJECT OF EXPENDITURES
As of the Quarter Ending June 30, 2016

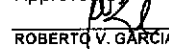
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 Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)
 Operating Unit : _____
 Organization Code (UACS) : _____
 Funding Source Code (as clustered) : 101
 (e.g. Old Fund Code: 101,102, 151)

Particulars	UACS CODE	Approved Budget			Budget Utilization					Disbursements					BALANCES		
		Approved Budget Revenue	Adjustments (Additions, Reductions, Realignment)	Adjusted Budgeted Revenue	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	Unutilized Budget	Unpaid Utilizations (10-15) = (17+18)	
					Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31		Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31			Due and Demandable / Accounts Payable	Not Yet Due and Demandable
1	2	3	4	5=[3+(-)4]	6	7	8	9	10=(6+7+8+9)	11	12	13	14	15=(11+12+13+14)	16=(5-10)	17	18
Water Expenses Electricity Expenses (Trust fund-HHIC)		2,029,108		2,029,108	1,466,688	145,027		0	1,611,715	1,466,688	145,027	0	0	1,611,715	417,393	0	0
Continue down to the last object of expenditure...																	
Financial Expenses Management Supervision/Trusteeship Fees Interest Expenses Interest Paid to Non Residents Interest Paid to Residents other than General Government Interest Paid to other General Government Units																	
Continue down to the last object of expenditure...																	
Capital Outlays Property, Plant and Equipment Outlay Buildings and Other Structures Outlay Buildings School Buildings Hospitals and Health Centers Markets Machinery and Equipment Outlay Machinery Office Equipment Information and Communication Technology Equipment	50604040 00 50604040 01 50604040 02 50604040 03 50604040 04 50604050 00 50604050 01 50604050 02 50604050 03																
(sample object of expenditure only)																	
Continue down to the last object of expenditure...																	

Certified Correct:

 EDITHA LIM-MARZAL
 Head, Financial Planning and Budget Department
 Date: _____

Certified Correct:

 EMILIA S. CANONIZADO
 Chief Accountant
 Date: _____

Recommending Approval:

 ANTONIETTA P. SAMQUI
 Deputy Administrator for Finance
 Date: _____

Approved By:

 ROBERTO V. GARCIA
 SBMA Chairman & Administrator
 Date: _____

MONTHLY REPORT OF DISBURSEMENTS
For the month of APRIL 2016

Department : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)
Agency : _____
Operating Unit : _____
Organization Code (UACS) : _____
Funding Source Code (as clustered) : 101
(e.g. Old Fund Code: 101, 102, 151)

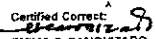
(e.g. Old Form Code: 101, 102, 103)

PARTICULARS	CURRENT YEAR BUDGET					PRIOR YEAR'S BUDGET											SUB-TOTAL	TRUST LIABILITIES				GRAND TOTAL					Remarks	
	PS	MOOE	Fin. Exp.	CO	TOTAL	PRIOR YEAR'S ACCOUNTS PAYABLE					CURRENT YEAR'S ACCOUNTS PAYABLE					TOTAL		PS	MOOE	CO	TOTAL	PS	MOOE	Fin. Exp.	CO	TOTAL		
						PS	MOOE	Fin. Exp.	CO	Sub-Total	PS	MOOE	Fin. Exp.	CO	Sub-Total													
1	2	3	4	5	6 ^a (2+3+4+5)	7	8	9	10	11 ^a (7+8+9+10)	12	13	14	15	16 ^a (12+13+14+15)	17 ^a (11+16)	18 ^a (8+17)	19	20	21	22 ^a (19+20+21)	23	24	25	26	27 ^a (23+24+25+26)	28	
Notice of Cash Allocation (NCA) MDS Checks Issued Advice to Debit Account Working Fund (NCA issued to BTr) Tax Remittance Advices Issued (TRA) Cash Disbursement Ceiling (CDC) Non-Cash Availment Authority (NCAA) Others (CDT, BTr, Docs Stamp, etc.)					0		0			0		0			0	0	0					0			0	0	0	a.g. Reasons for over or under spending and the catch-up plan
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
MARCH																												
Notice of Cash Allocation MDS Checks Issued Advice to Debit Account Tax Remittance Advices Issued Cash Disbursement Ceiling Non-Cash Availment Authority Others (CDT, Docs Stamp, etc.)							0				0				0	0	0					0			0	0		
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
APRIL																												
Notice of Cash Allocation MDS Checks Issued Advice to Debit Account Tax Remittance Advices Issued Cash Disbursement Ceiling Non-Cash Availment Authority Others (CDT, Docs Stamp, etc.)							0				0				0	0	0					0			0	0		
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
GRAND TOTAL																												

SUMMARY:

	Previous Report (March)	This month (April)	As of Date		Previous Report (March)	This month (April)	As of Date
Total Disbursement Authorities Received				Total Disbursements Program			
NCA				Less: Actual Disbursements			
Working Fund				(Over/Under spending)			
TRA							
CDC							
NCAA							
Others (CDT, BTr, Docs Stamp, etc.)							
Less: Notice of Transfer Allocations (NTAT) Issued							
Total Disbursement Authorities Available							
Less: Lapsed NCA							
Disbursements *							
Balance of Disbursement Authorities as of to date							

Notes: The use of NTA is discouraged
* Amounts should tally

Certified Correct:

EMILIA S. CANONIZADO
Agency Chief Accountant
Date: _____

Approved By:

ROBERTO V. GARCIA
SBMA Chairman & Administrator
Date: _____

INSTRUCTIONS

1. The Monthly Report of Disbursements (MRD) shall be:
- Prepared indicating all authorized disbursements of the agency/OU by type and by allotment class, showing the totals by disbursement authority issued.
 - Certified Correct by the Chief Accountant/Head of Accounting Unit and approved by Head of Agency/Authorized Representative.
 - Submitted to the Department of Budget and Management (DBM) and COA - Government Accountancy Sector (GAS).

MONTHLY REPORT OF DISBURSEMENTS
For the month of APRIL 2016

Department : _____
 Agency : SUBC BAY METROPOLITAN AUTHORITY (SBMA)
 Operating Unit : _____
 Organization Code (UACS) : _____
 Funding Source Code (as clustered) : 101
 (e.g. Old Fund Code: 101, 102, 151)

In submitting their reports to DBM, agencies and OUs under the coverage of DBM Central Office shall submit their reports directly to the Budget and Management Bureau (BMB) concerned. In the case however of DepEd, DOH, DPWH, TESDA, SUCs, CHED, their ROs and lowest OUs shall submit their reports directly to the DBM RO concerned. It is understood that the lowest operating unit shall likewise submit the reports to their next higher level unit for consolidation and transmittal to their Central Office (CO). The CO of these departments/agencies shall submit the consolidated department/agency report to the DBM - BMB concerned.

d) Due for submission to DBM and COA on or before the 30th day of the following month covered by the report.

2. Columns 1 to 28 shall reflect the following information:

Column 1 - type of disbursement authorities used during the month covered by the report.

- Disbursements against the Notice of Cash Allocations/Notice of Transfer of Allocations made through MDS Checks or Advices to Debit Account;
- Working Fund for NCA's issued to the Bureau of the Treasury (BTr);
- Tax Remittance Advices for remittance of taxes withheld;
- Cash Disbursement Ceiling for authorized disbursements charged against income collected and retained by the foreign service posts of DFA and DOLE;
- Non-Cash Availment Authority for cost of goods and services paid directly by lending institutions to creditors of the agency implementing a foreign-assisted project; and
- Others for Custom Duties and Taxes, BTr Documentary Stamp Tax, etc.

Columns 2 to 6 - total disbursements made for obligations/expenditures incurred and charged against the current year budget i.e., allotments received during the year chargeable against the current year GAA.

Columns 7 to 17 - total disbursements made for prior years' budget.

Column 18 - sub-total of Columns 6 & 17 i.e., all disbursements for regular operating requirements.

Columns 19 to 22 - total disbursements made for trust liabilities covered by E.O. 338 / DOF-DBM Joint Circular No. 1-97.

Columns 23-27 - grand total, i.e., Columns 6, 17 & 22 for all types of disbursements by allotment class during the month covered by the report.

Column 28 - any additional information relevant to this report.

3. Summary of Total Disbursement Authority received and actual disbursements shall be indicated. List of disbursement authorities shall be presented on a separate sheet by Disbursement Authorities received indicating the number, date and amount.

4. Likewise, the over or under spending shall be determined by deducting the actual disbursements from the disbursements program. The reasons for over or under spending and the catch-up plan shall be stated in the remarks.

MONTHLY REPORT OF DISBURSEMENTS
For the month of MAY 2018

Department : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)
Agency : _____
Operating Unit : _____
Organization Code (UACS) : _____
Funding Source Code (as clustered) : 101
(e.g. OMI Fund Code: 101, 102, 151)

PARTICULARS	CURRENT YEAR BUDGET					PRIOR YEAR'S BUDGET											SUB-TOTAL	TRUST LIABILITIES				GRAND TOTAL					Remarks	
	PS	MOOE	Fin. Exp.	CO	TOTAL	PRIOR YEAR'S ACCOUNTS PAYABLE					CURRENT YEAR'S ACCOUNTS PAYABLE					TOTAL		PS	MOOE	CO	TOTAL	PS	MOOE	Fin. Exp.	CO	TOTAL		
						PS	MOOE	Fin. Exp.	CO	Sub-Total	PS	MOOE	Fin. Exp.	CO	Sub-Total													
	2	3	4	5	6=(2+3+4+5)	7	8	9	10	11=(7+8+9+10)	12	13	14	15	16=(12+13+14+15)	17=(11+16)	18=(17+17)	19	20	21	22=(19+20+21)	23	24	25	26	27=(23+24+25+26)	28	
Notice of Cash Allocation (NCA) MDS Checks Issued Advice to Debit Account Working Fund (NCA issued to BTr) Tax Remittance Advices Issued (TRA) Cash Disbursement Ceiling (CDC) Non-Cash Availment Authority (NCAA) Others (CDT, BTr Docs Stamp, etc.)					0		0			0		0			0	0	0					0			0	0	0	e.g. Reasons for over or under spending and the catch-up plan
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0		0			0	0	0	
APRIL							0					0			0	0	0					0			0	0		
Notice of Cash Allocation MDS Checks Issued Advice to Debit Account Tax Remittance Advices Issued Cash Disbursement Ceiling Non-Cash Availment Authority Others (CDT, Docs Stamp, etc.)						0	0	0	0	0	0	0	0	0	0	0	0	0	-	-	-	-	-	-	-	-	-	
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-	-	-	-	-	-	-	-	
MAY							0					0			0	0	0											
Notice of Cash Allocation MDS Checks Issued Advice to Debit Account Tax Remittance Advices Issued Cash Disbursement Ceiling Non-Cash Availment Authority Others (CDT, Docs Stamp, etc.)						0	0	0	0	0	0	0	0	0	0	0	0	0	-	-	-	-	-	-	-	-	-	
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-	-	-	-	-	-	-	-	
GRAND TOTAL																												

SUMMARY:			Previous Report (April)	This month (May)	As of Date	Total Disbursements Program Less: "Actual Disbursements" (Over)/Under spending			Previous Report (April)	This month (May)	As of Date
Total Disbursement Authorities Received:											
NCA											
Working Fund											
TRA											
CDC											
NCAA											
Others (CDT, BTr Docs Stamp, etc.)											
Less: Notice of Transfer Allocations (NTA) issued											
Total Disbursement Authorities Available											
Less: Unpaid NCA											
Disbursements											
Balance of Disbursement Authorities as of date											
Notes: The use of NTA is discouraged											
Amounts should tally											
Certified Correct:											
EMILIA S. CANDONIZADO											
Agency Chief Accountant											
Date:											
Approved:											
ROBERTO V. GARCIA											
SBMA Chairman & Administrator											
Date:											

INSTRUCTIONS

1. The Monthly Report of Disbursements (MRD) shall be:
- Prepared indicating all authorized disbursements of the agency/OU by type and by allotment class, showing the totals by disbursement authority issued.
 - Certified Correct by the Chief Accountant/Head of Accounting Unit and approved by Head of Agency/Authorized Representative.
 - Submitted to the Department of Budget and Management (DBM) and COA - Government Accountancy Sector (GAS).

MONTHLY REPORT OF DISBURSEMENTS
For the month of MAY 2015

Department : _____
 Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)
 Operating Unit : _____
 Organization Code (UACS) : _____
 Funding Source Code (as clustered) : 101
 (e.g. Old Fund Code: 101, 102, 151)

in submitting their reports to DBM, agencies and OUs under the coverage of DBM Central Office shall submit their reports directly to the Budget and Management Bureau (BMB) concerned. In the case however of DepEd, DOH, DPWH, TESDA, SUCS, CHED, their ROs and lowest OUs shall submit their reports directly to the DBM RO concerned. It is understood that the lowest operating unit shall likewise submit the reports to their next higher level unit for consolidation and transmittal to their Central Office (CO). The CO of these departments/agencies shall submit the consolidated department/agency report to the DBM - BMB concerned.

d.) Due for submission to DBM and CDA on or before the 30th day of the following month covered by the report.

2. Columns 1 to 26 shall reflect the following information:

Column 1 - type of disbursement authorities used during the month covered by the report.

- Disbursements against the Notice of Cash Allocations/Notice of Transfer of Allocations made through MDS Checks or Advices to Debt Account;
- Working Fund for NCA's issued to the Bureau of the Treasury (BTr);
- Tax Remittance Advices for remittance of taxes withheld;
- Cash Disbursement Ceiling for authorized disbursements charged against income collected and retained by the foreign service posts of DFA and DOLE;
- Non-Cash Availment Authority for cost of goods and services paid directly by lending institutions to creditors of the agency implementing a foreign-assisted project; and
- Others for Custom Duties and Taxes, BTr Documentary Stamp Tax, etc.

Columns 2 to 6 - total disbursements made for obligations/expenditures incurred and charged against the current year budget i.e., allotments received during the year chargeable against the current year GAA.

Columns 7 to 17 - total disbursements made for prior years' budget

Column 18 - sub-total of Columns 6 & 17 i.e., all disbursements for regular operating requirements.

Columns 19 to 22 - total disbursements made for trust liabilities covered by E.O. 338 / DOF-DBM Joint Circular No. 1-97.

Columns 23-27 - grand total, i.e., Columns 6, 17 & 22 for all types of disbursements by allotment class during the month covered by the report.

Column 28 - any additional information relevant to this report.

3. Summary of Total Disbursement Authority received and actual disbursements shall be indicated. List of disbursements authorities shall be presented on a separate sheet by Disbursement Authorities received indicating the number, date and amount.

4. Likewise, the over or under spending shall be determined by deducting the actual disbursements from the disbursements program. The reasons for over or under spending and the catch-up plan shall be stated in the remarks.

MONTHLY REPORT OF DISBURSEMENTS
For the month of JUNE 2016

Department : SIBIC BAY METROPOLITAN AUTHORITY (SBMA)
Agency :
Operating Unit :
Organization Code (UACS) :
Funding Source Code (as clustered) : 101
(e.g. Old Fund Code: 101,102, 151)

PARTICULARS	CURRENT YEAR BUDGET					PRIOR YEAR'S BUDGET											SUB-TOTAL	TRUST LIABILITIES				GRAND TOTAL					Remarks		
	PS	MOOE	Fin. Exp	CO	TOTAL	PRIOR YEAR'S ACCOUNTS PAYABLE					CURRENT YEAR'S ACCOUNTS PAYABLE					TOTAL		PS	MOOE	CO	TOTAL	PS	MOOE	Fin. Exp	CO	TOTAL			
						PS	MOOE	Fin. Exp	CO	Sub-Total	PS	MOOE	Fin. Exp	CO	Sub-Total														
1	2	3	4	5	6= (2+3+4+5)	7	8	9	10	11= (7+8+9+10)	12	13	14	15	16= (12+13+14+15)	17= (11+16)	18= (8+17)	19	20	21	22= (19+20+21)	23	24	25	26	27= (23+24+25+26)	28		
Notice of Cash Allocation (NCA) MDS Checks Issued Advice to Debit Account Working Fund (NCA issued to BTR) Tax Remittance Advices Issued (TRA) Cash Disbursement Ceiling (CDC) Non-Cash Availment Authority (NCAA) Others (CDT, BTR Docs Stamp, etc.) TOTAL					0		0			0		0		0	0	0	0		145,027			145,027		145,027			145,027	e.g. Reasons for over or under spending and the catch-up plan	
MAY							0					0			0	0	0												
Notice of Cash Allocation MDS Checks Issued Advice to Debit Account Tax Remittance Advices Issued Cash Disbursement Ceiling Non-Cash Availment Authority Others (CDT, Docs Stamp, etc.) TOTAL					0		0		0	0		0		0	0	0	0												
JUNE							0					0			0	0	0		145,027			145,027		145,027			145,027		
Notice of Cash Allocation MDS Checks Issued Advice to Debit Account Tax Remittance Advices Issued Cash Disbursement Ceiling Non-Cash Availment Authority Others (CDT, Docs Stamp, etc.) TOTAL					0		0		0	0		0		0	0	0	0		145,027			145,027		145,027			145,027		
2ND QUARTER																			145,027			145,027		145,027			145,027		
Notice of Cash Allocation MDS Checks Issued Advice to Debit Account Tax Remittance Advices Issued Cash Disbursement Ceiling Non-Cash Availment Authority Others (CDT, Docs Stamp, etc.) TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		145,027			145,027		145,027			145,027		
GRAND TOTAL																			145,027			145,027		145,027			145,027		
SUMMARY:																													
Previous Report (May)					This month (June)					As of Date					Previous Report (May)					This month (June)					As of Date				
Total Disbursement Authorities Received					145,027										Total Disbursements Program					145,027									
NCA															Less: * Actual Disbursements					145,027									
Working Fund															(Over)/Under spending														
TRA																													
CDC																													
NCAA																													
Others (CDT, BTR Docs Stamp, etc.)																													
Less: Notice of Transfer Allocations (NTA) issued																													
Total Disbursements Authorities Available																													
Less: Lapsed NCA																													
Disbursements *																													
Balance of Disbursement Authorities as of end of date																													
Notes: The use of NTA is discouraged																													
* Amounts should tally																													
Certified Correct:																													
EMILIA S. CANONIZADO																													
Agency Chief Accountant																													
Date:																													
Approved:																													
ROBERTO V. GARCIA																													
SBMA Chairman & Administrator																													
Date:																													

MONTHLY REPORT OF DISBURSEMENTS
For the month of JUNE 2016

Department : _____
 Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)
 Operating Unit : _____
 Organization Code (UACS) : _____
 Funding Source Code (as clustered) : 101
 (e.g. Old Fund Code: 101, 102, 151)

FAR No. 4

INSTRUCTIONS

1. The Monthly Report of Disbursements (MRD) shall be:
 - a.) Prepared indicating all authorized disbursements of the agency/OU by type and by allotment class, showing the totals by disbursement authority issued.
 - b.) Certified Correct by the Chief Accountant/Head of Accounting Unit and approved by Head of Agency/Authorized Representative.
 - c.) Submitted to the Department of Budget and Management (DBM) and COA - Government Accountancy Sector (GAS).

In submitting their reports to DBM, agencies and OUs under the coverage of DBM Central Office shall submit their reports directly to the Budget and Management Bureau (BMB) concerned. In the case however of DepEd, DOH, DPWH, TESDA, SUCs, CHED, their ROs and lowest OUs shall submit their reports directly to the DBM RO concerned. It is understood that the lowest operating unit shall likewise submit the reports to their next higher level unit for consolidation and transmittal to their Central Office (CO). The CO of these departments/agencies shall submit the consolidated department/agency report to the DBM - BMB concerned.

- d.) Due for submission to DBM and COA on or before the 30th day of the following month covered by the report.

2. Columns 1 to 28 shall reflect the following information:

Column 1 - type of disbursement authorities used during the month covered by the report.

- Disbursements against the Notice of Cash Allocations/Notice of Transfer of Allocations made through MDS Checks or Advices to Debit Account;
- Working Fund for NCA's issued to the Bureau of the Treasury (BTr);
- Tax Remittance Advices for remittance of taxes withheld;
- Cash Disbursement Ceiling for authorized disbursements charged against income collected and retained by the foreign service posts of DFA and DOLE;
- Non-Cash Availment Authority for cost of goods and services paid directly by lending institutions to creditors of the agency implementing a foreign-assisted project; and
- Others for Custom Duties and Taxes, BTr Documentary Stamp Tax, etc.

Columns 2 to 5 - total disbursements made for obligations/expenditures incurred and charged against the current year budget i.e., allotments received during the year chargeable against the current year GAA.

Columns 7 to 17 - total disbursements made for prior years' budget.

Column 18 - sub-total of Columns 6 & 17 i.e., all disbursements for regular operating requirements.

Columns 19 to 22 - total disbursements made for trust liabilities covered by E.O. 338 / DOF-DBM Joint Circular No. 1-97.

Columns 23-27 - grand total, i.e., Columns 6, 17 & 22 for all types of disbursements by allotment class during the month covered by the report.

Column 28 - any additional information relevant to this report.

3. Summary of Total Disbursement Authority received and actual disbursements shall be indicated. List of disbursements authorities shall be presented on a separate sheet by Disbursement Authorities received indicating the number, date and amount.
4. Likewise, the over or under spending shall be determined by deducting the actual disbursements from the disbursements program. The reasons for over or under spending and the catch-up plan shall be stated in the remarks.

QUARTERLY REPORT OF REVENUE AND OTHER RECEIPTS

As of the Quarter Ending June 30, 2016

(In Pesos)

Department : _____
 Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)
 Operating Unit : _____
 Organization Code (UACS) : _____

CLASSIFICATION / SOURCES OF REVENUE AND OTHER RECEIPTS	UACS Code	REVENUE TARGET (Annual)	ACTUAL REVENUE AND OTHER RECEIPTS COLLECTIONS					CUMULATIVE REMITTANCE /DEPOSITS TO DATE			VARIANCE		Remarks
			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	Remittance to BTr	Deposited with AGDB	Total	Amount	%	
1	2	3	4	5	6	7	8=(4+5+6+7)	9	10	11=(9+10)	12=(8-3)	13 = (12 / 3)	14
A. General Fund (formerly Fund 101)							N/A			N/A	N/A	N/A	
- Tax													
Documentary Stamp Tax	40104010 00												
- Non-Tax													
Permit Fees Import	40201010 01												
B. Special Account in the General Fund (formerly Fund 105, 183, 401, 151-159)													
- Tax													
- Non-Tax													
C. Off-Budget Accounts (formerly Fund 161 to 164, etc.)							N/A			N/A	N/A	N/A	
D. Custodial Funds (formerly Fund 101-184, 187)													
TOTAL													

Certified Correct: ESCANIZADO
 EMILIA S. CANONIZADO
 Chief Accountant
 Date: _____

Approved: ROBERTO W. GARCIA
 SBMA Chairman & Administrator
 Date: _____

QUARTERLY REPORT OF REVENUE AND OTHER RECEIPTS

As of the Quarter Ending June 30, 2016

(In Pesos)

Department : _____
Agency : SUBIC BAY METROPOLITAN AUTHORITY (SBMA)
Operating Unit : _____
Organization Code (UACS) : _____

INSTRUCTIONS

1. This Quarterly Report of Revenue and Other Receipts shall reflect the agency's/OU's actual revenue and other receipts collections from all sources remitted with the Bureau of the Treasury (BTr) and deposited in other Authorized Government Depository Bank (AGDB), for the budget year, broken down by quarter. This shall be submitted to DBM and COA not later than the 30th day following the end of the quarter.
2. Column 1 shall reflect the classification of revenue and other receipts as to tax or non-tax and should identify the specific source (Tax Income: e.g., Tax on Domestic Goods and Services, Tax on Net Profits, etc.; Non-tax Income: e.g. Permits and Licenses, Service Income, Business Income, etc) consistent with the Revised Chart of Accounts prescribed by COA.
3. Column 2 shall reflect the Unified Accounts Codes Structure (UACS) Code per COA-DBM-DOF Joint Circular No. 2013-1 dated 6 August 2013.
4. Columns 3 shall reflect the revenue targets for the year. This should be consistent with the amounts indicated in the Budget of Expenditures and Sources of Financing (BESF) tables for the budget year.
5. Columns 4 to 8 shall reflect the actual quarterly revenue and other receipts collections for the year covered by the report.
6. Columns 9 to 11 shall reflect the cumulative revenue and other receipts deposited by the agency with the BTr / AGDB as of date (from January 1 of the current year).
7. Columns 12 and 13 shall reflect the variance between the annual targeted collection and the actual revenue and other receipts collection as of the period covered by the report.
8. Column 14 shall reflect any additional information i.e., reasons for any variance between targeted and actual collections; new fees imposed; increase in fees and charges; or implementation of new programs.
9. This form shall be Certified Correct by the Chief Accountant/Head of Accounting Unit and approved by Head of Agency/Authorized Representative.