



SUBIC BAY METROPOLITAN AUTHORITY

Bldg. 229, Waterfront Road, Subic Bay Freeport Zone, Philippines 2222
Tel. No. (6347) 252-4895/4381/4382 Facsimile (6347) 252-3014
website: <http://www.sbma.com>

OFFICE ORDER NO. 12-06-0157

Series of 2012

In the exigency of the service and in pursuance of the Board of Directors' instruction to the Regulatory Group for the formation of the Regulatory Monitoring Unit for the renewal of Locators' Business Permit to Operate (BPTO), the following personnel movements to constitute the initial team members are hereby ordered.

BENITO M. NATIVIDAD JR	-	Adviser / Unit head
EDWIN A. INCLETO	-	Team Leader
JULIUS N. VILLEGAS	-	Team Leader
RESTITUTO R. MIRANDA	-	Team Member
BIENVENIDO C. TUNGOL	-	Team Member
DENNIS DALE V. JACOB	-	Team Member
RANILO GUILLERMO	-	Team Member



Henceforth, above personnel shall report directly to the Head / Senior Deputy Administrator of the Regulatory Group for work assignments concerning the following functions:

1. Consolidation of a checklist on regulatory compliance for usage during inspections.
2. Attend cross-training on the various disciplines and on the proper conduct of inspections.
3. Preparation of inspection schedule.
4. Report all findings during the inspection to the Head of the Regulatory Group for appropriate disposition.
5. Creation of relevant implementing guidelines and policies necessary to the task of monitoring Locator compliance on SBMA rules and regulations.
6. Other duties that may be assigned.

This designation shall take effect immediately and shall be deemed binding and in force until revoked.

All concerned Departments/Offices are enjoined to cooperate and support the Regulatory Group for the successful completion of their assigned task.

Issued this 18th day of June 2012, Subic Bay Freeport Zone.


ROBERTO V. GARCIA
Chairman and Administrator