



**APPLICATION TO OCCUPY SBMA HOUSING UNIT**

DATE: \_\_\_\_\_

<b>NAME OF APPLICANT</b>	:	_____
<b>DEPARTMENT</b>	:	_____
<b>POSITION</b>	:	_____
<b>SALARY</b>	:	_____

It is understood that I will shoulder the water, cable, repair and maintenance, and power in excess of Php5,000.00 per month on the unit awarded to me.

It is also understood that the unit awarded to me is positional and shall not be made available for long-term lease. Upon termination of my official/employment relations with SBMA, I will immediately vacate and turn-over the subject housing unit to LADD.

SIGNATURE OVER PRINTED NAME

**1<sup>st</sup> ENDORSEMENT**

I hereby certify that the above-named applicant is a bonafide employee of the Subic Bay Metropolitan Authority, with Salary Grade \_\_\_\_\_, whose appointment is from \_\_\_\_\_ to \_\_\_\_\_.

**VIVIAN O. ABALOS**  
Manager, Human Resource Mgmt. Dept.  
Subic Bay Metropolitan Authority

**2<sup>nd</sup> ENDORSEMENT**

A housing unit is available at no. \_\_\_\_\_ with \_\_\_ bedrooms, which can be assigned to the above applicant.

\_\_\_\_\_  
**NOLAN T. SUDARIO**  
Manager  
LAND & ASSET DEVT. DEPARTMENT

**APPROVED BY:**

**EDUARDO JOSE L. ALIÑO**  
Chairman and Administrator

