



# SUBIC BAY METROPOLITAN AUTHORITY ECOLOGY CENTER

Regulatory Bldg., Labitan St. cor. Rizal Highway, Subic Bay Freeport Zone, Philippines 2222  
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General Quality Form

ECD-RPD-26

Revision No.: 02

Effectivity Date: 9/16/19

Control No:

## REQUEST FOR TREE TRIMMING/TREE CUTTING/TREE RELOCATION

A. Requested by: \_\_\_\_\_ Date of request: \_\_\_\_\_

SBF Locator \_\_\_\_\_  SBF Resident  Others (*specify*) \_\_\_\_\_ Contact No: \_\_\_\_\_

B. Address: \_\_\_\_\_

C. Request permit to  cut tree/s (*specify location of tree/s*) \_\_\_\_\_

trim branches of trees (*specify location*) \_\_\_\_\_

relocate tree/s from \_\_\_\_\_ to \_\_\_\_\_

D. Reason/s for the above request: \_\_\_\_\_

Applicant

(Printed Name and Signature)

Property Owner

(Printed Name and Signature)

E. Available Date/Time for Inspection: \_\_\_\_\_

F. Neighbor's Consent, ***should a portion of the tree fall on the neighbor's property:***

\_\_\_\_\_  
Printed Name and Signature of Neighbor

Date signed: \_\_\_\_\_ Tel. No./Mobile No: \_\_\_\_\_

*(This portion to be filled out by RPD personnel)*

### INSPECTION REPORT

A. Date/Time request for Inspection was received: \_\_\_\_\_ Received by: \_\_\_\_\_

#### B. FINDINGS:

1. Date/Time inspected: \_\_\_\_\_

2. Area Category:  Public  Residential  Commercial  Industrial  Recreational  Others \_\_\_\_\_

TREE SPECIES	NO. OF TREE/S	DBH (cm)	MH (m)	CONDITION OF TREE DURING INSPECTION				RECOMMENDED ACTIONS ( <i>CUT, TRIM, RELOCATE, TREAT, ETC.</i> )
				Dead	Live	Fallen	De-cayed	

3. Additional Findings / Comments/Recommendations (if any): \_\_\_\_\_

INSPECTED BY:

CONFORME:

\_\_\_\_\_  
(Inspector/s' Printed Name/s and Signature/s)

\_\_\_\_\_  
Name, designation and signature of contact person during time of inspection

Noted by: \_\_\_\_\_

*Division Chief III, Protected Area Division*