



**SUBIC-CLARK FREEPORT ZONE  
PHILIPPINES**

Subic Bay Metropolitan Authority  
(6347) 252-4257/Fax: (6347) 252-4203

Clark Development Corporation  
(6345) 599-9000 local 647 or 599-2045



CONTROL NO. \_\_\_\_\_

**2" X 2"**

picture(not more  
than 6 months old);  
w/ proper attire

**REQUEST/APPLICATION FOR SPECIAL SUBIC-CLARK WORKING VISA**

Please check: **PRINCIPAL**  New Application  Renewal/Extension

**The undersigned hereby requests for issuance of a Special Subic-Clark Working Visa (SS-CWV) with special multiple entry privileges and with exemptions from exit clearances certificates, re-entry permits and special return certificates pursuant to Memorandum of Agreement and Joint Memorandum No. 01-2009.**

**FIRST NAME                      MIDDLE NAME                      LAST NAME                      SIGNATURE**

Age: \_\_\_\_\_ Sex : \_\_\_\_\_ Height: \_\_\_\_\_ Weight: \_\_\_\_\_  
Built: \_\_\_\_\_ Race: \_\_\_\_\_ Blood Type: \_\_\_\_\_  
Eye Color: \_\_\_\_\_ Hair Color: \_\_\_\_\_ Complexion: \_\_\_\_\_

Philippine Address/Residence: \_\_\_\_\_

\_\_\_\_\_ Telephone : \_\_\_\_\_  
Nationality \_\_\_\_\_ Civil Status (Single, Married, Divorced, etc.) \_\_\_\_\_  
Passport No. \_\_\_\_\_ Issued at \_\_\_\_\_  
Issued on \_\_\_\_\_ Valid until \_\_\_\_\_  
Place of Birth \_\_\_\_\_ Date of Birth \_\_\_\_\_ Personal ID No. \_\_\_\_\_

Employing Locator/Company in Freeport Zone \_\_\_\_\_  
Locators Address \_\_\_\_\_  
\_\_\_\_\_ Position:: \_\_\_\_\_  
Occupation Code \_\_\_\_\_ Tel No. \_\_\_\_\_  
Place of Assignment: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_ Tel. No: \_\_\_\_\_

**DEPENDENTS ACCOMPANYING THE PRINCIPAL IN THE PHILIPPINES**

	Name	Age	Sex	Nationality
Spouse	_____	_____	_____	_____
Children	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

**AFFIDAVIT OF SUPPORT / GUARANTEE**

I, \_\_\_\_\_ of legal age, \_\_\_\_\_,  
(Authorized Signatory of the Company) (Citizenship)

after having been duly sworn to in accordance with the law, do hereby depose and say:

1. That I am the \_\_\_\_\_  
(designation) (name of the Company)  
a corporation and existing under the laws of the Philippines, with business address  
at \_\_\_\_\_.
2. That Mr./Ms. \_\_\_\_\_ is applying with the Subic Bay  
(name of the applicant)  
Metropolitan Authority a Special Subic–Clark Working Visa;
3. That in compliance with the requirements of applicable laws, rules and regulations, the corporation hereby  
undertakes to support the stay of Mr./Ms. \_\_\_\_\_  
(name of the applicant)  
and assures the SBMA that he/she will not be of public charge while the corporation still exists inside the Freeport  
Zone;
4. The corporation guarantees that Mr./Ms. \_\_\_\_\_ is in good  
(Name of the applicant)  
medical and psychological condition to perform his / her duties and services to the Company prior to the issuance  
of the appropriate Working Visa by the Bureau of Immigration and endorsed by Subic Bay Metropolitan Authority.
5. The corporation further guarantees that he/she will comply with all Philippines Laws and regulations during  
his stay in the Freeport Zone;
6. Finally, the Company shall promptly inform the SBMA should there be changes in his / her whereabouts.

That this affidavit is being executed to attest to the truth of the foregoing facts and for all legal intents and  
purposes this may serve.

IN WITNESS WHEREOF, we have affixed hereto our signature this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_ at Subic Bay Freeport Zone.

**Certified by:**

**Conforme:**

\_\_\_\_\_  
Printed Name & Signature of Authorized Signatory  
of the Company

\_\_\_\_\_  
Printed Name and Signature of the Applicant

\_\_\_\_\_  
Designation of Company’s Representative

Subscribed and sworn to me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_  
Affiant exhibited his / her Passport No. \_\_\_\_\_ issued at \_\_\_\_\_ on  
\_\_\_\_\_.